

# Illinois Yearly Meeting

## Spring Continuing Committee

Tenth Month 14, 2017  
South Bend Friends Meeting, South Bend, Indiana

# Advance Documents

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### Continuing Committee Information

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# Fall Continuing Committee

October 14, 2017

South Bend Friends Meeting  
Charles Martin Youth Center, 802 Lincolnway West, South Bend, IN 46616

**9:30 a.m. (Central)/10:30 a.m. (Eastern).**: Fellowship with coffee and snacks will be ready.

**10:00 a.m. (Central)/11:00 a.m. (Eastern).**: Settling into Worship to seek Divine Guidance for business at hand will begin at.

**Lunch** will be provided by our hosts, South Bend Friends. There will be a basket for contributions to cover the modest costs of the meal.

**Conclusion:** The meeting usually concludes between 4:00 and 5:00 p.m.(Central)/ 5:00 and 6:00 pm (Eastern).

Continuing Committee is open to all who have concern about the work of ILYM. Each person's presence (whether delegated or not) will enrich the meeting's deliberations.

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## Illinois Yearly Meeting

5615 S. Woodlawn Ave.  
Chicago, IL 60637-1622

[www.ilym.org](http://www.ilym.org)

[IllinoisYM@ilym.org](mailto:IllinoisYM@ilym.org)

## Agenda

1. Worship throughout
2. Welcome, announcements
3. Agenda work
4. Nominating Committee Report
5. Harassment Review Committee update
6. Naming Committee for 2017-2018
7. Review Committee Report
8. Treasurer's Report
9. Finance Committee Report
10. Development Committee Report
11. Children's Religious Education Committee Report
12. Children's Religious Education Coordinator Report
13. Peace Resources Committee Report
14. Environmental Concerns Committee Report
15. Planning Groups Update
  - Chicago North, Children's Sessions
  - Chicago South, Program and Food
  - Blue River Quarter, Site Preparation and Cleanup
16. Stewards Report
17. Maintenance and Planning Committee Report
18. Site Envisioning Committee Report
19. Faith and Practice Committee Report
20. Handbook Committee Report
21. Ministry and Advancement Committee Report
22. Field Secretary Report
23. Youth Oversight Committee Report
24. Personnel Committee Report
25. News from Representatives to Wider Quaker Organizations and Adult Young Friends
26. Date of Spring Continuing Committee
27. New or additional business
28. Final approval of Minutes
29. Closing worship

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## Treasurers Report

### Illinois Yearly Meeting Statement of Financial Position/Balance Sheet Fiscal Year Ending June 30, 2017

|   | End<br>Balance<br>6/30/2017 | Opening<br>Balance<br>7/1/2016 |
|---|-----------------------------|--------------------------------|
| <b>Assets</b>                             |                             |                                |
| Cash                                      |                             |                                |
| Checking Account                          | 263,459.98                  | 221,699.52                     |
| Friends Meetinghouse Fund                 | 10,000.00                   | 10,000.00                      |
| PayPal                                    | 523.96                      | 198.45                         |
| Total Cash                                | <u>237,983.94</u>           | <u>231,897.97</u>              |
| Accounts Receivable                       | 1,412.00                    | 3,080.00                       |
| Undeposited funds                         | <u>3,8420.50</u>            | <u>12,530.50</u>               |
| <b>Total Assets</b>                       | <b><u>279,238.44</u></b>    | <b><u>247,508.47</u></b>       |
| <b>Liabilities</b>                        |                             |                                |
| Loans from Individuals                    | 1,000.00                    | 1,000.00                       |
| Accounts Payable                          | 3,842.46                    | 403.59                         |
| Payroll Taxes Payable                     | 0.00                        |                                |
| Funds Held for 2017 Women's Weekend       | <u>0.00</u>                 | <u>100.00</u>                  |
| Total Liabilities                         | <u>4,842.46</u>             | <u>1,503.59</u>                |
| <b>Net Assets</b>                         |                             |                                |
| Unrestricted Undesignated                 | 60,625.19                   | 53,234.09                      |
| Unrestricted Designated                   | 162,739.44                  | 142,739.44                     |
| Restricted                                | <u>51,031.35</u>            | <u>50,031.35</u>               |
| Total Net Assets                          | <u>274,395.98</u>           | <u>246,004.88</u>              |
| <b>Total Liabilities &amp; Net Assets</b> | <b><u>279,238.44</u></b>    | <b><u>247,508.47</u></b>       |

*Note:* Because it is difficult to appraise, the value of the McNabb site (land and buildings) is omitted from the Assets section of this report.

**Illinois Yearly Meeting – Statement of Fund Activity  
For the period 7/1/2016 – 6/30/2017 (prepared 8/18/17)**

|                              | A                         | B             | C               | D                             | E                          | F                          |
|------------------------------|---------------------------|---------------|-----------------|-------------------------------|----------------------------|----------------------------|
|                              | <b>Balance<br/>7/1/16</b> |               |                 |                               |                            | <b>Balance<br/>6/30/17</b> |
| <b>ASSETS</b>                |                           |               |                 |                               |                            |                            |
| UNRESTRICTED                 |                           | <b>Income</b> | <b>Expenses</b> | <b>Budgeted<br/>Transfers</b> | <b>Other<br/>Transfers</b> |                            |
| 1. General Operating         | <b>53,234.09</b>          | 131,754.67    | (111,863.57)    | (12,500.00)                   | 0.00                       | <b>60,625.19</b>           |
| DESIGNATED                   |                           |               |                 |                               |                            |                            |
| 2. Special Gifts             | <b>42,361.24</b>          | 7,500.00      | 0.00            | 0.00                          | 0.00                       | <b>49,861.24</b>           |
| 3. Current Projects          | <b>9,122.17</b>           | 0.00          | 0.00            | 0.00                          | 0.00                       | <b>9,122.17</b>            |
| 4. Payroll Reserves          | <b>36,000.00</b>          | 0.00          | 0.00            | 0.00                          | 0.00                       | <b>36,000.00</b>           |
| 5. FWCC World Meetings       | <b>1,000.00</b>           | 0.00          | 0.00            | 1,000.00                      | 0.00                       | <b>2,000.00</b>            |
| 6. Maintenance Reserve       | <b>54,256.03</b>          | 0.00          | 0.00            | 11,500.00                     | 0.00                       | <b>65,756.03</b>           |
| TEMPORARILY RESTRICTED       |                           |               |                 |                               |                            |                            |
| 7. Property Improvement      | <b>50,031.35</b>          | 1,000.00      | 0.00            | 0.00                          |                            | <b>50,031.35</b>           |
| <b>TOTAL ASSEST</b>          | <b>246,004.88</b>         | 140,254.67    | (111,863.57)    | 0.00                          | 0.00                       | <b>274,395.98</b>          |
| <b>LIABILITIES</b>           |                           |               |                 |                               |                            |                            |
| Loans from Individuals       | <b>1,000.00</b>           |               |                 |                               |                            | <b>1,000.00</b>            |
| Accounts Payable/Other Liabs | <b>503.59</b>             |               |                 |                               |                            | <b>3,842.46</b>            |
| <b>TOTAL CASH</b>            | <b>247,508.47</b>         |               |                 |                               |                            | <b>279,238.44</b>          |

| <u>Fund</u> | <u>Name</u>                 | <u>Oversight Committee</u>  |
|-------------|-----------------------------|---|
| 1.          | <b>General Operating</b>    | Finance<br>Our general operating fund, where we organize our annual budget.   |
| 2.          | <b>Special Gifts</b>        | Finance<br>A reserve fund to receive larger unrestricted contributions, used for special projects.                  |
| 3.          | <b>Current Projects</b>     | Site Envisioning<br>Unrestricted donations to be used for renovation projects, as approved at 2013 Annual Sessions. |
| 4.          | <b>Payroll Reserves</b>     | Finance<br>A reserve fund that would be used for payroll only during unexpected financial circumstances.            |
| 5.          | <b>FWCC World Meetings</b>  | Finance<br>A reserve fund to provide travel assistance to ILYM's reps to FWCC World Gatherings.                     |
| 6.          | <b>Maintenance Reserve</b>  | Maintenance & Planning<br>Used to save for and pay for irregular site maintenance, repair & upgrade projects.       |
| 7.          | <b>Property Improvement</b> | Site Envisioning<br>Restricted by donors to be used for new building projects.                                      |

**Illinois Yearly Meeting - Monthly Meeting Contributions**  
**7/1/2016 – 6/30/17 (prepared 8/18/17)**

|                      | Unrestricted     | Property | World Conference | Total            |
|----------------------|------------------|----------|------------------|------------------|
| Blue River Quarterly | 0.00             |          |                  | 0.00             |
| Bloomington-Normal   | 1,680.00         |          |                  | 1,680.00         |
| Clear Creek          | 5,000.00         |          |                  | 5,000.00         |
| Columbia             | 2,640.00         |          |                  | 2,640.00         |
| Downers Grove        | 7,250.00         |          |                  | 7,250.00         |
| Duneland             | 1,920.00         |          |                  | 1,920.00         |
| Evanston             | 14,160.00        |          |                  | 14,160.00        |
| 57th Street          | 3,400.00         |          |                  | 3,400.00         |
| Lake Forest          | 16,500.00        |          |                  | 16,500.00        |
| Northside            | 2,032.05         |          |                  | 2,032.05         |
| Oak Park             | 3,120.00         |          |                  | 3,120.00         |
| Oshkosh              | 25.00            |          |                  | 25.00            |
| Rock Valley          | 00.0             |          |                  | 00.0             |
| Rolla                | 0.00             |          |                  | 0.00             |
| South Bend           | 4,560.00         |          |                  | 4,560.00         |
| Southern Illinois    | 1,560.00         |          |                  | 1,560.00         |
| Spoon River          | 720.00           |          |                  | 720.00           |
| St. Louis            | 200.00           |          |                  | 200.00           |
| Upper Fox Valley     | 1,500.00         |          |                  | 1,500.00         |
| Urbana-Champaign     | 9,240.00         |          |                  | 9,240.00         |
| <b>Total</b>         | <b>84,872.05</b> | <b>0</b> | <b>0</b>         | <b>84,872.05</b> |

**Recommended Annual  
Contribution per Adult  
Resident Member is \$252.**

## Illinois Yearly Meeting Operating Budget 7/1/2016-6/30/2017

|  | 2017-2018<br>Budget | 2016-2017<br>Actual | 2016-2017<br>Budget |
|--|---------------------|---------------------|---------------------|
| <b>Income</b>  |                     |                     |                     |
| Contributions from Meetings                                    | 84,000              | 84,627              | 82,000              |
| Contributions from Individuals                                 | 35,700              | 27,394              | 29,000              |
| Other Contributions  | 0                   | 0                   | 0                   |
| Gatherings & Retreats  | 17,900              | 19,040              | 15,500              |
| Fundraisers & Other Income                                     | 0                   | 35                  | 0                   |
| Interest   | 400                 | 658                 | 600                 |
| <i>Total Income</i>  | <b>138,000</b>      | 131,755             | 127,100             |
| <b>Expenses &amp; Transfers</b>                                |                     |                     |                     |
| Operating  |                     |                     |                     |
| Personnel (Payroll, Staff Travel, Office)                      | (59,915)            | (54,216)            | (55,200)            |
| YM Travel Support  | (4,500)             | (2,500)             | (4,500)             |
| Gatherings & Retreats  | (16,800)            | (18,790)            | (15,000)            |
| Site (Facilities & Deferred Maint)                             | (23,500)            | (18,957)            | (16,700)            |
| Committees   | (10,700)            | (6,751)             | (12,550)            |
| Support to Others  | (9,585)             | (10,650)            | (10,650)            |
| <i>Total Operating Expenses</i>                                | <b>(125,000)</b>    | (111,684)           | (114,600)           |
| Transfer to <i>Deferred Maintenance Fund</i>                   | (11,500)            | (11,500)            | (11,500)            |
| Transfer to <i>FWCC World Meetings Travel</i>                  | (1,000)             | (2,000)             | (1,000)             |
| <i>Faith and Practice</i> Publication Reserve                  | (500)               |                     |                     |
| Total Expenses & Transfers                                     | <b>(138,000)</b>    | (124,364)           | (127,100)           |
| <b>Net General Fund Income (Deficit)</b>                       | <b>0</b>            | (7,391)             | 0                   |
| <b>Expense Line Item Details</b>                               |                     |                     |                     |
| <b>(1) Personnel</b>   |                     |                     |                     |
| Salaries & Payroll   | (52,315)            | (42,964)            | (43,700)            |
| Staff Travel   | (6,600)             | (4,978)             | (5,500)             |
| Office   | (1,000)             | (774)               | (1,000)             |
| Contingency  | 0                   | (5,500)             | (5,000)             |
| Total  | <b>(59,915)</b>     | (54,216)            | (55,200)            |
| <b>(2) YM Travel Support</b>                                   |                     |                     |                     |
| ILYM Committee Travel  | (1,000)             | 0                   | (2,000)             |
| ILYM Reps Travel   | (3,500)             | (2,500)             | (2,500)             |
| Total  | <b>(4,500)</b>      | (2,500)             | (4,500)             |
| <b>(3) Site</b>  |                     |                     |                     |
| <b><u>Annual Facilities Expenses (Oversight: Stewards)</u></b> |                     |                     |                     |
| Insurance  | (5,500)             | (5,570)             | (5,500)             |
| Routine Maintenance  | (5,500)             | (4,071)             | (1,200)             |
| Urgent Maintenance   | (2,000)             |                     |                     |
| Mowing & Tree Trimming   | (5,500)             | (5,495)             | (5,000)             |
| Annual services (inspections, winterizing)                     | (1,500)             | (1,670)             | (1,500)             |
| Utilities  | (3,000)             | (2,151)             | (3,000)             |
| Total  | <b>(23,500)</b>     | (18,957)            | (16,700)            |



|                                | <b>2017-2018<br/>Budget</b> | 2016-2017<br>Actual | 2016-2017<br>Budget |
|--------------------------------|-----------------------------|---------------------|---------------------|
| <b>(4) Committees</b>          |                             |                     |                     |
| Ad hoc                         | (50)                        | 0                   | (100)               |
| Adult Young Friends            | (250)                       | (182)               | (300)               |
| Children's Religious Education | (250)                       | (211)               | (300)               |
| Development                    | (750)                       | (581)               | (1,100)             |
| Environmental Concerns         | (150)                       | (20)                | (200)               |
| Faith and Practice             | (100)                       | 0                   | (150)               |
| Finance                        | (100)                       | (59)                | (450)               |
| Handbook                       | (50)                        | 0                   | (50)                |
| Maintenance and Planning       | (150)                       | (198)               | (200)               |
| Ministry and Advancement       | (200)                       | 0                   | (250)               |
| Nominating                     | (250)                       | (37)                | (300)               |
| Peace Resources                | (200)                       | (50)                | (250)               |
| Peace Tax Fund                 | (50)                        | 0                   | (50)                |
| Personnel                      | (100)                       | 0                   | (150)               |
| Publications                   | (5,500)                     | (4,484)             | (6,000)             |
| Site Envisioning               | (150)                       | (31)                | (200)               |
| Youth Oversight                | (2,400)                     | (898)               | (2,500)             |
| <b>Total</b>                   | <b>(10,700)</b>             | <b>(6,751)</b>      | <b>(12,550)</b>     |

**(5) Support to Others**

Quaker organizations -ILYM assigns representatives

|  |         |         |         |
|--|---------|---------|---------|
| Friends General Conference (FGC)                   | (4,000) | (4,000) | (4,000) |
| Friends World Committee for Consultation (FWCC)    | (3,500) | (3,500) | (3,500) |
| American Friends Service Cmte. (AFSC)              | (400)   | (400)   | (400)   |
| Friends Cmte. on Natl Legislation Edu. Fund (FCNL) | (400)   | (400)   | (400)   |
| Friends Peace Teams (FPT)                          | (300)   | (300)   | (300)   |
| Quaker Earthcare Witness (QEW)                     | (250)   | (250)   | (250)   |
| Friends for Lesbian & Gay Concerns (FLGBTQC)       | (50)    | (50)    | (50)    |

Regional Quaker educational institutions

|  |                 |                 |                 |
|--|-----------------|-----------------|-----------------|
| Chicago Friends School (CFS)                         | (300)           | (300)           | (300)           |
| Scattergood School                                   | (200)           | (200)           | (200)           |
| Earlham College                                      | (200)           | (200)           | (200)           |
| Earlham School of Religion (ESR)                     | (100)           | (100)           | (100)           |
| Olney Friends School                                 | (100)           | (100)           | (100)           |
| Right Sharing of World Resources (RSWR)              | (300)           | (300)           | (300)           |
| Project Lakota                                       | (200)           | (200)           | (200)           |
| Friends Journal                                      | (200)           | (200)           | (200)           |
| National Religious Coalition Against Torture (NRCAT) | (100)           | (100)           | (100)           |
| Quaker United Nations Office (QUNO)                  | (50)            | (50)            | (50)            |
| <b>Total</b>   | <b>(10,650)</b> | <b>(10,650)</b> | <b>(10,650)</b> |

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## Stewards Report

Dick Ashdown hired Greg Bohn to replace the failing pressed board siding on the west side of the Clear Creek House garage. He installed vinyl siding which had been stored in the garage. The cost for the labor on this project was \$360 and was paid by Clear Creek Meeting. We paid the workers comp on his time. The material was already on site. Greg also repaired some doors on the meetinghouse at a cost of \$575.00. The west ramp storm door was replaced. The door entering into the kitchen at the southwest corner was completely remade and painted “Quaker Gray.”

Maintenance and Planning has assembled a list of projects and will be working with Dick Ashdown to get them done. This working relationship is the beginning of developing the caretaker relationship with various contractors. It is the intent of the Stewards to deploy Greg and a few others identified to get projects done. We look to work with the Maintenance and Planning and Site Envisioning Committees to develop a strategy to work in this manner on our maintenance projects.

We have collaborated with the Site Envisioning Committee to upgrade the campground bathhouse. They have submitted a proposal from Tieman Builders for \$60,000.00 for the work. We reviewed the proposal and found it acceptable. Chip Rorem, representing the Stewards, signed an acceptance of that proposal. The Site Envisioning Committee report will elaborate on the details of the work.

We continue to work with the Finance Committee on a presentation to the Annual Sessions addressing our historic spending on the ILYM campus. Chip Rorem met on September 30, with Judy Erickson, Judy Jager and Ted Kuhn to forward the work. Judy Erickson’s daughter is a graphic designer and has offered to help us put our findings into a graphic presentation that we hope enhances the understanding of this large body of information.

Respectfully submitted,  
Dick Ashdown, Beth Carpenter, Grayce Mesner, Neil Mesner, and Chip Rorem

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## Field Secretary’s Report

Once again I report on the continued work I am fortunate to be able to do for you, Friends, and for the yearly meeting. Few positions I have held in my past have energized me as much, or given me as much joy, as this one. Thank you for your continued confidence in me.

It has been an exciting three months since Annual Sessions. I have traveled approximately 3,550 miles on your behalf during this time. It has been a time of learning for me, as I have had the opportunity to attend the FGC Gathering and the Quaker Religious Education Collaborative Conference, each for the first time.

At the Gathering, which was held at Niagara University in Niagara Falls, NY, I participated in a superb five-day workshop called “From Conflict to Connection.” It was facilitated by three outstanding Friends from New York Yearly Meeting’s Committee on Conflict Transformation. Twenty participants collaborated in raising issues, identifying signs and symptoms of conflict, and offering stories and suggestions that helped us to find possible solutions to the situations of conflict that arise in meetings as well as in our everyday lives. I came away from the Gathering and the workshop with much to reflect upon and lots of ideas. I particularly look forward to sharing what I learned, and hope I will have opportunities to do so in the coming year.

Joy Duncan has encouraged me for several years to attend the Quaker Religious Education

Collaborative Conference. It was as helpful and worthwhile as she had promised me it would be. I came away with suggestions, books, and materials that I will be carrying to meetings as I visit. Ideas include ways to help small meetings and meetings with few or no children to be ready to be welcoming to children who do come. In addition, I was able to gather some materials to support an Oak Park couple who have been trying to start a group of parents with young children to come together to discuss “Quaker Parenting.”

In addition to this, when I attended the memorial meeting for Dawn Rubbert, I was approached by parents who are looking for Quaker gatherings for their middle-school-age child, and was able to collaborate with Joy. How lucky we are to have her.

As always, I continue to be concerned about Rolla, Rock Valley, and Spoon River, each of which has only three members. Out of the nine, two are in their nineties. I try to keep in touch with members of these meetings by phone, letters, notes, and email. When I am able to visit, I experience these meetings as deeply grounded in worship. I know some continue to struggle to find ways to increase their numbers, and to not burn out from the responsibilities that cannot be shared widely due to their small numbers. Others continue to be supported by the deep connections they have forged with one another and do not worry about their small numbers. I hope to find more ways to nurture and support these Friends and to help them to forge connections and commitments across meetings and with individual Friends in the yearly meeting.

Here again I offer a list of topics being raised by Friends in my visits, discussions, emails, and other correspondence from meetings and individuals:

- Support and encouragement for a new generation of clerks. NOTE: M&A is working on the possibility of a six-hour Clerking Workshop (to be held in a central location) to be presented by Arthur Larrabee sometime during the period from late February to mid-May.
- Eldering and supporting Adult Young Friends in their discernment of the actions they are called to take in the world now and how they can take on those actions.
- Continuing to reflect upon our Quaker purpose and finding encouragement in this time of political uncertainty—What actions are we led to take at this time? How do we find ways to go forward, when we are bombarded with opportunities to be stuck in blaming and ridicule?
- Discussion of what Quakers do in the face of evil
- Continuing work on issues of race and privilege and how to address them, especially in ourselves
- Building on the work we have begun to fully welcome and integrate all our children, youth, and young adults into the full life of their monthly meetings and our yearly meeting
- Continuing to commit to and connect with one another and with the Light
- Continuing to discern ways to build and nurture our community
- Continuing to seek ways to foster better communication, resolution of conflicts, and reconciliation
- Learning more about the issues of gender identity and acceptance
- Recognizing individuals’ gifts and finding ways to help individuals use their gifts
- Outreach and welcome to those seeking deeper spiritual experience

In my visiting I continue to encounter wisdom in vocal ministry, and to experience the value and efficacy of our shared silence. I believe that it is our sharing of silence and listening that gives us strength and courage to take action in the world, and to support Friends as they do so also.

## **Travel and Visits**

During the last three months, I continued to help facilitate the fourth Sunday discussion group at

Downers Grove, attended the Gathering, brought greetings from the yearly meeting to the Buffalo, NY meeting, visited Nancy and David Finke at their new home in Oberlin, attended the Quaker Religious Education Collaborative Conference, attended the memorial meeting for Dawn Rubbert at St. Louis, attended the Upper Fox Valley corn roast and their regular meeting, attended Bloomington-Normal and their picnic, visited Northside and a meeting for healing at the home of their clerk, attended Blue River Quarterly in DuBois and the Ministry & Advancement Committee meetings held there, and visited Carbondale in their new meeting space.

### **Future Visits and Programs**

As I write this, I expect to visit Oak Park meeting this week for meeting and for their discussion of why Quakers don't embrace rituals such as communion. I will be meeting with the Finance Committee 10/7 and hope to visit 57th Street meeting on 10/8. After Continuing Committee, I plan to stay over and visit South Bend meeting on 10/15.

My goal is to continue to connect meetings and individuals to each other. I encourage Friends to connect to one another across meetings, to keep in contact by visiting, phone calls, emails, cards and letters to offer support and encouragement to one another. I also plan to continue to attend and help facilitate the 4th Sunday program at Downers Grove during the next year. This discussion group has been a rich opportunity to learn and bring new ideas to other ILYM monthly meetings.

I invite suggestions of places that you think might want a visit or a program and I solicit your thoughts, ideas, and concerns. I continue to be honored to serve the yearly meeting, and joyful in service to you, my Friends. Thank you once more for your support, nurture, guidance and trust.

Respectfully submitted, Judy Wolicki, Field Secretary

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## **Children's Religious Education Coordinator's Report**

Since this is a new position, some of my work is spent on figuring out what my work is. I am enjoying the exploration and opportunity to figure out how I can best serve the yearly meeting from the angle of children's religious education.

Since Annual Sessions, this has been my focus:

- Planning a middle school retreat: It is set for Oct. 28-29 on the ILYM campus. Please spread the word. A thought for future Fall Continuing Committee locations related to this: if Fall Continuing Committee is held at a meeting that is in a central location and can accommodate an overnight middle retreat, that would be ideal. I believe that model works well on several levels—middle school children are more connected to adult Friends with sharing a meal and other interactions that happen at Continuing Committee, parents may have an incentive to attend Continuing Committee, and that logistically it can help support a program for younger children which is a new priority (we arranged for all ages religious education for the children at Continuing Committee last fall for part of the time).
- Collaborating with Chicago North Planning Group to plan 2018 Children's Sessions
- We had a meeting at Evanston on September 9 and have been in communications via email since then.
- Improvements for 2018 Children's Sessions: During 2017 Annual Sessions I kept a running list of all the suggestions and feedback that I heard. I have a long list that ranges from adding

another campfire area to getting an enclosure for Wee Friends to creating a structure so that children have concrete ways to volunteer at Annual Sessions. At the heart of all of these improvements is safety and better ways to connect children to the larger ILYM community. If you would like to see the complete list, please contact me and I will happily share it.

- OWL Training Sept. 21-23 in Rockford, Ill.: Our Whole Lives training, which is a comprehensive sexuality curriculum. The CRE and Evanston Meeting is working together to offer Quaker-based version of this to our young Friends. Now that we are trained, we will move on to visioning how this will look as a program.

Respectfully submitted, Joy Duncan

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## **Development Committee Report**

The approved Individual Contributions budget for the general fund in fiscal year 2017–2018 includes a large increase over 2016–2017 from \$27,394 to \$35,700. The Development Committee spent significant time learning from very helpful ILYM members as we realized that we would need to build on the good efforts from past years. We have been strategizing new and different ways of reaching our ambitious goal, eventually centering our focus on increased and bidirectional communication with ILYM members:

- Changes in the annual solicitation letter package which we expect to be ready to send out in November
- Working with the Publications and Distribution Committee to build a convenient Development presence on the ILYM website
- Providing regular updates to “Among Friends”, and
- Putting out an updated version of “Giving to Illinois Yearly Meeting.”

We also reached out to the Site Envisioning and Maintenance Committees to get their priorities for potential special earmarked campaigns.

With the above we are also proposing two inputs to existing guidelines that could help us in our work by clarifying for everybody the scope of our efforts:

First is a proposed Development Committee targeting policy for potential donors in specific campaigns:

- Fundraising targeting of specific individuals is permissible only for single purpose campaigns or existing funds, never for the general appeal. Such targeting may be required when significant amounts are required. Such single purpose campaigns must be approved by a specific ILYM Committee or by ILYM as a whole.
- Targeted individuals can be selected by ILYM-wide or Committee Clerks. This selection must be justified by a confidential assessment of the previously expressed individual’s interest in the campaign and ability to pay. Allowable contact strategies to candidate donors include letters, phone calls, or visits only. Contact communication will focus on building awareness of the need at hand and exploring the added value of the proposed gift.
- Payments must be earmarked for the approved campaign or fund. No earmarked gifts will be accepted by ILYM unless there is a corresponding approved campaign or existing fund. All campaigns and funds will be listed and described in the Development Committee section of the

ILYM website.

The second is a change to the existing “Policy Regarding Access to and Use of Contribution and Donor Information” for clarification (proposed change in *italics*); “Donors will be treated equally *in terms of acknowledgement*, regardless of the amount of their gifts.”

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## **Committee on Faith and Practice Report**

The Faith and Practice Committee has met twice since the last sessions of the yearly meeting. At these meetings we made plans for the coming year, and revised several draft texts.

The following provisionally approved sections will expire this summer:

- Preparing for and responding to illness, accident, death and bereavement (approved 2015 for 3 years)
- The yearly meeting (approved 2016 for 2 years)
- Pastoral care (approved 2017 for one year)
- Friends and the state (approved 2017 for one year)

In addition, we have the following texts in preparation:

- Recognizing spiritual gifts and leadings
- Religious education
- Clearness and support committees
- Addiction, substance abuse, and gambling
- Glossary
- Historical background and rationale for an ILYM Faith and Practice
- Larger Quaker organizations
- History of ILYM
- Memorial meeting checklist (already composed by the Ministry and Advancement Committee, but not yet submitted to the yearly meeting for approval as part of Faith and Practice)

A few other topics are under consideration for possible inclusion:

- Sexuality and gender
- History of the Quaker movement
- General queries for personal or corporate reflection
- Additional quotes (either for separate section, or to sprinkle throughout)
- Sample transfer letter
- Sample travel minute

For the last several years, we have reported summer 2018 as the target date for having a complete draft of the book ready for submission to the Yearly Meeting. Some of the sections listed here are quite brief, but we are realizing even so that it may not be possible to have them all ready by this summer, and that even if they are all ready, it may not be practical for the Yearly Meeting to consider them all in the limited time available for business.

We seek advice on which (if any) of the topics under consideration but not yet in preparation are important to pursue.

We still hope to have the book complete in the near future—if not this summer, then soon afterward.

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## **Review Committee Report**

The Review Committee was established to consider additional unbudgeted expenditures, including those that exceed 10% of a budget line.

A number of repair and maintenance expenses occurred late in our last fiscal year, during site preparation and the Annual Sessions. Several of these were previously reviewed and reported on during the business meeting of the 2017 Annual Sessions. Other site work expenses were billed after the Annual Sessions, affecting the operating fund for the fiscal year ending in June 2017.

The Review Committee (Cathy Garra, Ted Kuhn, and Ashlee Miller-Berry) convened on August 6 and 8 to consider about \$2,500 of these new expenses for the preceding fiscal year. This included work on a shower house sink, an LP gas vent valve, acquisition of used metal chairs for the dining room, and parts and labor for the meetinghouse dishwasher.

These were approved by the Review Committee and enabled the Treasurer to complete the year-end report for 2016-2017.

Cathy Garra

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## **Handbook Committee Report**

The Handbook Committee (Pam Kuhn & Sue Styer) proposes the following changes to the Handbook based on the Minutes of Annual Sessions, 2017.

1. From Minute 42 (Ministry and Advancement): The approved Harassment and Sexual Abuse Policy is to be put verbatim in the Appendix section of the Handbook.
2. Add the following description taken verbatim from the Harassment and Sexual Abuse Policy.

### Harassment Review Committee

The Harassment Review Committee will be made up of the Presiding Clerk, the Clerk of Ministry and Advancement or a designee, another member of Ministry and Advancement, the Field Secretary, and one at large Friend appointed by the Presiding Clerk. If any of the people in those roles is directly involved in the actions that led to the investigation, that person(s) will be excluded from the Harassment Review Committee for the purpose of that particular investigation. In such cases, the remaining persons will carry out the investigation.

The Clerk of Ministry and Advancement and the Presiding Clerk will appoint Friends to the committee a month before the Annual Sessions. Members of the Harassment Review Committee will be announced in the advance documents of the Yearly Meeting Sessions and included in the minute book. Those members will serve for one year, from the convening of one Yearly Meeting Session to the next. An allegation can be brought to any member of the committee. Complaints will be handled

promptly and confidentially.

[2017, Minute 42]

3. Add to the Ministry and Advancement Committee description:

M&A is responsible for the Harassment and Sexual Abuse Policy (see Appendix G) approved in 2017, Minute 42. The committee is responsible for bringing any updates to the policy to the attention of the yearly meeting. The clerk of M&A or a designee and one member of the committee are appointed each year to serve on the Harassment Committee. This one-year appointment begins one month before annual sessions. See Harassment Review Committee description.

[2017, Minute 42]

4. Minutes 16, 17, 18, 41, 54 (Faith and Practice): The Handbook Committee is working on a new introduction of the *Faith and Practice* (F&P) section for the Handbook. We recommend updating the following list of sections be put in the *Handbook*.

The following sections have been approved indefinitely unless indicated otherwise. These sections are available on the ILYM website.

Concerning this Book of Faith and Practice

The Light Within and its Religious Implications

Testimonies

Meeting for Worship

Friends Manner of Decision-Making

Marriage

Preparing for and Responding to Injury, Illness, Death, and Bereavement (approved provisionally)

Membership

Pastoral Care (approved provisionally)

Friends and the State (approved provisionally)

Meeting Organization and Structure

- Communities of Friends and The Monthly Meeting
- Worship Groups and Preparative Meetings
- Quarterly Meetings
- The Yearly Meeting (approved provisionally)

Appendix: Sample Membership Record

The *Faith and Practice* Committee is working on other sections to present to the yearly meeting at annual sessions.

5. Minute 49, 50, 51 (Handbook): The Handbook Committee description is verbatim from the sessions.

The Handbook Committee

The Handbook Committee continually examines the details of our Quaker process and strives to make it clear to our members. The work of the Handbook Committee (with help from members of the yearly meeting) includes:

- Attend Annual Sessions and Continuing Committee, when possible, and review the minutes and approved reports for decisions that change the direction or charges of committees or individuals with specific responsibilities. In a timely manner, rewrite these minutes in the same style as the Handbook and bring them to Continuing Committee or Annual Sessions for action. When approved, add them to the Handbook.



- Read through the Handbook annually to identify inaccuracies or places where our practice has evolved and bring them to the attention of appropriate committee, individual or sometimes the yearly meeting as a whole at Annual Sessions.
- Look for inconsistencies in the Handbook and correct them.
- Edit the Handbook for stylistic consistency. The committee is empowered to do these edits without necessarily bringing these changes to the Yearly Meeting for review.
- Try to identify omissions that should be in the Handbook.
- Electronically send the revised Handbook annually to the Administrative Coordinator to update the online version and inform Monthly Meetings of the new revision. Print out new copies for the Presiding Clerk, Assistant Clerk, members of the Handbook Committee and anyone else who requests it.

[2017, Minute 49]

6. We have added one line in the Changes in Practice description to reflect the approval of the *Faith and Practice* section on Quarterly Meetings.

#### Changes in Practices by the Yearly Meeting

Most deliberate changes in yearly meeting practices come from standing or ad hoc committees which may bring forward a recommendation for change to Annual Sessions. For significant changes, the idea should first be brought to Continuing Committee for seasoning. Further, it might be sent to Monthly Meetings for feedback. The originating committee is responsible for bringing the suggested change to the yearly meeting at Annual Sessions. The Handbook Committee will incorporate changes based on the approved minute from Annual Sessions. Occasionally committees working together may bring forward changes in a similar manner as above.

When an officer, individual with a specific responsibility, or an individual who is a participating member feels moved to bring forward a recommendation for change, it should first be seasoned and tested by a smaller body. The body may vary depending on the recommendation. It could be the Friend's monthly meeting and then quarterly meeting. It may be the clerk's committee or an appropriate standing committee. Individuals may also season a concern by approaching Friends in neighboring meetings or with the Field Secretary. Often the yearly meeting will appoint an ad hoc committee to season the leading. The recommendation would then be brought to Annual Sessions as in the paragraph above.

**Monthly meetings with purposed changes are urged to season them with their Quarterly Meeting when possible before bringing them to the Yearly Meeting Annual Sessions.**

When a change in practice or policy in the conduct of business or organization of the Yearly Meeting has evolved into a new practice that does not fall under the auspices of a committee or individual with specific responsibilities, that change should be brought to the attention of the Handbook Committee. The Handbook Committee will then notify the Yearly Meeting at Annual Sessions of such changes. If the committee has accurately described the new direction and if the Yearly Meeting approves the change, the Handbook Committee incorporates it into the next version of the Handbook.

[2017, Minute 51]

7. Minute 53 (Peace Resources): The Handbook Committee recommends that we add a section in the Handbook which will capture the approved minutes on positions of Illinois Yearly Meeting. From 2017 sessions, we would add minute 53 on torture. The committee welcomes suggestions of other minutes from the past which may be appropriate for this section.

2017 Minute 53

The following is approved as the position of Illinois Yearly Meeting regarding torture.

Illinois Yearly Meeting joins other Friends in other meetings to oppose any practice of purposeful harm, torment, or torture, including solitary confinement, on any person. We condemn all forms of torture.

ILYM believes that the practice of torture does not create or lead to reconciliation. Instead, torture, including that utilized by the United States government, creates fear and demeans and destroys the humanity of all involved. In doing so, it compromises the integrity of law, due process, and international agreements.

In addition, torture violates the belief of the Illinois Yearly Meeting that God is in everyone, by denying the rights of all involved. We believe, as William Penn wrote, “A good end cannot sanctify evil means; nor must we ever do evil that good may come of it.”

### Other Notes

The Children’s Religious Education Coordinator is a one-year appointment. As with ad hoc committees appointed for a limited time, we will hold off putting this in the Handbook. Friends can refer to the description in the 2016 Minute Book, page 43-44.

The Provisional Personnel Manual was approved for use until 2019 [Minute 15, 2017]. We are not clear if this is to be added to the Appendix or listed as a separate publication. Do we want to wait until the Personnel Committee brings forward a new version?

We now have two review committees. The Handbook is suggesting that we call one the Financial Review Committee and the other the Harassment Review Committee.

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## **Maintenance and Planning Committee Report**

M&P is seeking to unite with Site Envisioning. Conversations have begun, and an effort is underway to season together the possibility of merging.

This winter, M&P and Site Envisioning plan to have a joint conference call meeting to set this process in motion.

We will set a work day (May 5?) in the spring for both committees (and other people) to meet and work together. We will paint the bath house outside and other maintenance work as needed.

Respectfully submitted by Meredith George

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## **Ministry and Advancement Committee Report**

In response to Mark McGinnis’ leading to explore a Northern Quarterly Meeting, Ministry and Advancement attended Blue River Quarterly Meeting at DuBois Center in Southern Illinois in September. Judy Wolicki, Brad Laird, Heather Evert, Mark McGinnis and I were grateful to meet with these Friends and their families. We were able to experience autumn at the camp center and get to know

each other more deeply. We were sorry Erin Taylor, Chris Jocius and Beth Burbank were not able to join us. We want to explore further what a Northern Quarterly would mean, where and when it might be held. Your input is welcome.

One of our goals is to provide a clerking workshop led by Arthur Larrabee for clerks and Friends with potential gifts for clerking in ILYM. Judy Wolicki will determine some potential dates from February to May 2018. This would be a 6 hour workshop in a location accessible to Friends in northern, central, and southern Illinois. Attendance of at least 35 is our goal. Meetings should consider helping attenders with fees.

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## **Peace Resources Committee Report**

The Peace Resources Committee met Sept. 17, 2017. At the request of Jason Shenk during Annual Sessions last June, we met with Lenny and Joyce Brody, the Midwest organizers of the Poor People's Campaign: A National Call for Moral Revival. They and Jason are working with a national effort to revive the Poor People's Campaign which was initiated by Rev. Martin Luther King Jr. in 1967-68, and resulted in what some of us remember as 'Resurrection City,' a tent city in Washington, D.C. which occurred just 25 days after King's assassination.

Lenny and Joyce would appreciate any help that meetings can give to promote and support this campaign. The core idea is that this effort, nationwide, will connect and energize poor people across the country, and locally will form teams led by the poor themselves with agenda set by those who are poor. There is extensive information about this project on their website: <https://poorpeoplescampaign.org/> A tour of 25 cities will begin the project including an event in Chicago on Thursday, October 12, where they are hoping to gather 800 people at the historic church where King spoke. All are invited to come. Jan Mullen will be writing an email to all the peace contacts among monthly meetings to share the details of this campaign. The PRC committee would appreciate each meeting updating us with any changes in these contacts.

Submitted by Jan Mullen, clerk

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## **Publications and Distribution Committee Report**

### **Print**

2016 Minute Book: Will be distributed at Fall CC, and afterwards mailed to meetings not in attendance.

Plummer Lecture: Will be distributed at Fall CC, and afterwards mailed to meetings not in attendance.

*Among Friends*: Summer 2017 has been printed and distributed.

### **Web**

Project Lakota: Has been converted from Drupal to WordPress

ILYM: The new ILYM WordPress installation has been created and 421 pages have been migrated. Sean will now start to clean everything up, install plug-ins to better emulate past Drupal features, and hopefully finish the conversion soon.

## Site Envisioning Committee Report

The committee met by phone on 18 September. Present were Bill Howenstine, Sandra Bales, Noel Pavlovic and Chris Goode. We discussed the following topics:

**Committee Merger:** We discussed the notion of merging our Site Envisioning Committee with the Maintenance and Planning Committee and were in general agreement that our committee felt that it would be a good idea, enlarging both committees who are often working on the same projects. We propose that our next committee meeting be a combined meeting of both committees sometime this winter where we can discuss it further and propose a minute to be brought to Annual Sessions in June. We also intend to begin to work together as one team that both looks to the future and the larger and longer term projects as well as tending to the regular and irregular maintenance needs of the campus. We plan to schedule a Spring Work Weekend (perhaps May 5, 6, 7?) where we hope to have great participation from throughout the yearly meeting community to get some significant maintenance projects accomplished ahead of Annual Sessions. We would like to work more closely with both the Stewards and the Environmental Concerns Committees who are also often involved in many of the same work as our committees. We also would like to work more closely with the Development Committee to provide them with the things they need to help solicit funding for this and other possible future projects as well as funds to hire one or more part time persons to assist with the care of the campus.

**Campground Bath House Renovation:** Steward Chip Rorem and SEC clerk Chris Goode met with Dean Tieman on September 11 to discuss the final details of the bath house work and in the following week entered into a contract with Tieman Builders of LaSalle to do the work of renovating it for \$60,000 amount approved by the Spring Continuing Committee. This will include all new paint and epoxy finishes at interior walls, floors, and ceiling, new plumbing, and counters, fixtures and hardware, mirrors, hooks, etc., new low maintenance partitions with doors at the stalls and shower area doorway and curtains at the shower stalls, new electrical and LED lighting, and new awning windows to replace the shutters. Phone charging outlets will be at the back counters on each side. This work should be complete by the time of our Fall meeting. We will purchase plastic lawn chairs for the dressing areas instead of the old painted wood benches. We will need to paint the exterior at the Spring Work Weekend. It should be brighter, easier to clean and maintain, and generally friendlier to campers and other users.

**The Barn:** We have asked Tieman Builders to give us a price to repair the barn roof at the corner where some of the roofing has torn away. As part of our envisioning role we will spend some time looking at the barn structure and planning a possible future for how to make use of it, or those portions most worth saving.

**The CCH Accessible Bedroom/Bathroom Addition:** With the bath house project completion this becomes the next large project that is approved pending having the funds available to make it happen. We will be asking Tieman Builders and Paul Ebener (if he is interested) to provide an updated price to do the work of adding these features to this building. We will look at both a cost to reuse the existing garage and the construction of a new structure that would be better able to orient the roof for solar collection.

Respectfully submitted: Christopher Goode, clerk.

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## **Youth Oversight Committee Report**

This past few months have been a period of change for Youth Oversight (YO) and High School Friends (HSF). Rose Johnson, Youth Coordinator for the past six years, has tendered her resignation as of September 30. This prompted our group to reflect on the job description and along with Personnel Committee, to make sure that it accurately describes the position. (See end of report for description). We updated the acronyms and terms, as well as, increased the percentage of time spent on communication. We also added in several points about clearing a background check and staying up to date on mandated reporter trainings. We still need to work with the Treasurer about the current and exact hourly rate. Since the description was updated, the position can be publicized as of the writing of this report.

Youth Oversight is also continuing its research on background checks for members of the group. We are investigating several companies to complete these along with the charge. The clerk of Youth Oversight will be in charge of keeping documentation once completed with assistance from the clerk of ILYM and Administrative Coordinator, as needed.

The HSF will not have an autumn event this year. YO is now focusing their efforts on planning the Quake That Rocked the Midwest (Jan 12-15), which is held in Evanston. Members of YO and those in charge of planning at Evanston have started reaching out to other yearly meetings and Scattergood School to gauge interest.

If a Youth Coordinator is not hired by the time of January Quake , the clerk of Youth Oversight will stand in as YC with assistance from Youth Oversight.

Brittany Koresch (Clerk), Rose Johnson ( former Youth Coordinator),  
Diane Dennis, Kate Gunnell, Andrea Kintree, Fariba Murray

### **Job Description for Youth Coordinator**

#### **Responsibilities**

- Work with the Youth Oversight (YO) committee, individual meetings, High School Friends (HSF) clerks and teens to organize, prepare, and publicize HSF events at Yearly Meeting levels.
- Events are: Autumn Mini-Quake, January “Quake that Rocked the Midwest” (MLK weekend, held with surrounding yearly meetings/youth coordinators), spring Mini-Quake, and ILYM Annual Sessions (Wednesday to Sunday near the end of June)
- Work with YO to coordinate Junior High School Friends (JHSF) and Adult Young Friends (AYF) transitional activities
- Encourage youth participation in wider Friends youth activities (Quakes, other yearly Meetings, FGC, FUM, BRQ work camps, service projects, etc).
- Act as a youth resource to monthly and quarterly meetings of ILYM
- Assist in the spiritual nurture of HSF in ILYM, drawing on additional resources from YO and the Ministry and Advancement committee as necessary.
- Track and report hours worked and expenses, submitting expense receipts to Treasurer for reimbursement.

- Submit monthly activity reports to YO and work with YO to submit 2-3 summary reports to Illinois Yearly Meeting and/or its continuing committee as requested.
- Become familiar with Policy Manual. Submit self-evaluation after three months and yearly thereafter. Comment on performance evaluation.
- Clear a background check
- Stay up to date on mandated reporting
- Travel as necessary, having access to a car is beneficial

### **Pay and Budget**

Salary is based on 500 hours per year (~41 per month) x \$17.50/hr or about \$8,600/year paid monthly in 12 equal installments. ILYM will pay employer taxes, \$500 in travel (based on mileage) and subsidize (beyond registration fees) another \$2,500 for other expenses related to youth programs.

### **Estimated Hours/Tasks**

50% Plan/Attend Teen events

40% Communications

10% Reports/Committee Meetings

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