

**Spring Continuing Committee
Illinois Yearly Meeting
Third Month 9, 2019, Evanston Meetinghouse**

Friends Present: Wil Brant (57th Street & Administrative Coordinator), Beth Carpenter (Clear Creek), Mike Dennis (Clear Creek), Norlyn Dimmitt (Downers Grove), Janice Domanik (Lake Forest), Joy Duncan (57th Street & Children's Religious Education Coordinator), Fernando Freire (Duneland), Stephen David Flowers (Evanston), Dale Gardner (Urbana/Champaign), Liam Gardner (Urbana/Champaign & Interim Youth Coordinator), Cathy Garra (Lake Forest), Chris Goode (Downers Grove/Clear Creek), Chris Jocius (Urbana/Champaign), Kathy Judge (Evanston), Pam Kuhn (Lake Forest), Ted Kuhn (Lake Forest), Peter Lasersohn (Urbana/Champaign), Val Lester (Oak Park), Alex Lippitt (Oak Park), Mark McGinnis (Fox Valley), Jan Mullen (Downers Grove), Marcia Nelson (Downers Grove), Noel Pavlovic (Duneland), Sarah Pavlovic (Duneland), Phyllis Reynolds (Evanston), Bridget Rorem (57th Street), Chip Rorem (57th Street), David Shiner (Evanston), Monica Tetzlaff (South Bend), Mary Theis (Evanston), Bobbi Trist (Urbana/Champaign), Nancy Wallace (Evanston), Scott Walton (Evanston), Sue Walton (Evanston), Judy Wolicki (57th Street & Field Secretary), Marie White (Northside), David Wixom (St. Louis).

Minute 1: The Continuing Committee opened with waiting worship. Acting Presiding Clerk Cathy Garra introduced the Friends at the Clerk's table, Pam Kuhn (Recording Clerk), Sarah Pavlovic (Assistant Recording Clerk), and David Shiner (Clerk Emeritus and assisting Cathy.) Cathy reminded Friends about the Harassment and Abuse Policy. Cathy also reviewed the purpose of the Continuing Committee. Friends present introduced themselves individually.

Minute 2: Sarah Pavlovic reported for the Naming Committee.

The committee brings forward the following names for the Nominating Committee: Bridget Rorem, effective immediately for a term ending in 2020, to fill in for someone who has resigned. Approved.

The committee also brings forward the names of Brad Laird and Dale Gardner to begin service at the end of Annual Sessions 2019 for the three-year term ending 2022. Approved.

Minute 3: The report from the Nominating Committee was read.

The Nominating Committee brings forward the name of Marcia Nelson as Assistant Clerk, effective immediately and during Annual Sessions 2019. Marcia has agreed to serve in that capacity until the rise of meeting in June 2019 and will then assume the position of Presiding Clerk. She will then serve two years as Presiding Clerk (2020 and 2021) and complete her term as Assistant Clerk in 2022. Approved.

The committee nominates Michael Pine and Dale Gardner to the Children's Religious Education Committee each for a three-year term ending 2022. Approved.

Between Continuing Committee and the summer sessions this year (2019), the Nominating Committee commits to find either a volunteer to assume the vacant post of Assistant Clerk (pending approval at Annual Sessions) or someone to be Interim Assistant Clerk in the event we can not identify someone before Annual Sessions. This person would serve on an interim basis for up to a year until the position is filled. Report accepted.

Minute 4: Val Lester gave the Treasurer's Report. The Treasurer reviewed the reports for the Continuing Committee. Our net assets are slightly above the previous year amount. The Treasurer has sent all

donations to other organizations according to the budgeted amounts. Report accepted.

Minute 5: Cathy Garra reported for the Financial Review Committee. The committee approved a request from the Stewards to pay an increased insurance premium of \$6,905 to Church Mutual Insurance. Report accepted.

Minute 6: Ted Kuhn reported for the Finance Committee. The Committee is beginning the process of transferring ILYM funds into two funds managed by the Friends Fiduciary Corporation. (See Minutes 7 & 8 of the Fall 2018 Continuing Committee.) The Finance Committee is exploring the possibility of hiring a bookkeeper for the yearly meeting and would like input from Friends on potential candidates or bookkeeping agencies. The committee continues to consider how to present historical financial documents in an easier to read manner.

The Finance Committee will be meeting on April 6 to work on the budget for the coming year. All committees or individuals with budget requests need to get them to Ted Kuhn by April 5. Report accepted.

Minute 7: Alex Lippitt reported for the Development Committee. The committee is grateful for individual contributions. The amount received from individuals is less than at this time last year and from fewer families. The Development Committee appreciates any input on why this may be.

The Development Committee noted that a few families are taking advantage of a flexible automated payment option for giving money to ILYM. Generally, these are a fixed amount each month. Other Friends who are interested in this should contact the Development Committee.

The Development Committee is also working on an updated version of the “Giving to Illinois Yearly Meeting” pamphlet and on ways to use the ILYM announcement page to remind Friends about giving to ILYM. In the future, the committee hopes to get more information on our website and to work more on policy addressing the dichotomy of transparency and confidentiality.

The Development Committee is ready to move forward with fundraising on the Clear Creek House Expansion Project but is waiting until the yearly meeting has done more planning on it. Report accepted.

Minute 8: Peter Lasersohn reported for the Committee on Faith and Practice. Peter read a revised *Abuse and Exploitation* section, provisional approval for which is expiring. (See Minute 43 from Annual Sessions 2018.) Friends thanked the committee for sensitivity on this subject and also raised some specific issues. Friends raised a concern around confidentiality when a child is involved with an abusive behavior incident and how that may be different when only adults are involved. In the former case, the Care and Counsel Committee may not be involved. There was a specific concern about the need to do detailed implementation. There was also a concern that the section does not address fully micro-aggressions that happen to persons of color. There was a concern about sexual trafficking. Friends were also reminded about the importance of working towards ways to prevent abuse and micro-aggressions. Friends also need to consider ways to address conflict in our meetings. Friends were reminded that there are different places, such as the Handbook or specific committees, where information of such subjects could be seasoned, published, and updated as needed. The queries and/or other sections of Faith and Practice may also address some of these concerns. The Continuing Committee asked the Committee on Faith and Practice to further season this section, taking into consideration the heart-felt laboring in our meeting today.

The Faith and Practice Committee has been working and will continue to work on the following: shortening and revising the draft section on the history of ILYM; writing a new section on how to use the Faith and Practice, to be placed immediately after the introduction; preparing new appendices with

sample transfer letters and travel minutes; writing new material on threshing sessions and worship sharing, to be inserted into existing sections of the book; developing queries for those sections which do not have them; identifying additional quotes to include, with attention to diversifying the range of authors cited; deciding on an order for the sections; and making minor revisions and additions to existing sections. The committee plans to bring these to Annual Sessions 2019 in hopes that final approval will be granted for the entire book. All ILYM Friends are encouraged to read the entire Faith and Practice book prior to Annual Sessions 2019. Report accepted.

Minute 9: Monica Tetzlaff reported for the Children's Religious Education Committee. The committee along with the Children's Religious Education Coordinator is willing to take over the responsibilities for the morning program for children at Annual Sessions if the yearly meeting decides to move in that direction. (See the *ad hoc* Annual Sessions Planning Review Committee report.)

The Children's Religious Education Committee sponsored two retreats during the year and have another one planned. The first retreat was a retreat for 9 middle schoolers which took place at McNabb in October. Along with the Youth Oversight Committee, the second weekend retreat on November 30-December 2 for youth in grades 6-12 which took place in Chicago used *Our Whole Lives* (OWL) curriculum. There were about 18 participants at the OWL retreat, 10 from ILYM, 5 from Scattergood School, and 3 from Northern Yearly Meeting. There were 11 adults supporting the weekend. The committee would like to continue to have OWL retreats and include a stipend for the OWL program coordinator. The committee plans to give financial requests to the Finance Committee by April 5.

The Children's Religious Education Committee reviewed Evanston Friends Meeting's safe congregation policy to see if it was appropriate to adapt it for the yearly meeting children's program. The committee appreciates all of Nancy Wallace's work. The committee noted that for the yearly meeting, they would need to work on two aspects. One concerns sexual contact between minors and how this is different from contact between an adult and a minor. The other concerns the transfer of supervision from a teacher to the parent/sponsor when a class or activity ends. Report accepted.

Minute 10: Joy Duncan reported as Children's Religious Education Coordinator. She reported on the success of the weekend OWL retreat in November due to the large number of adult volunteers and support from monthly meetings. Joy also led a retreat at McNabb in October 2018 and will be leading another middle school retreat at the Spring Blue River Quarterly meeting in April. Report accepted.

Minute 11: Mike Dennis and Liam Gardner reported for the Youth Oversight Committee. Liam is the Interim Youth Coordinator. Liam completed all training as advised by the committee. He led part of the OWL Retreat for teens. He also led the *Quake that Rocked the Midwest* retreat in Evanston in January. Liam has kept careful track of his hours and the committee is anticipating he may use 550 hours by the end of Annual Sessions.

The Youth Oversight Committee reported on three retreats for teens thus far this year with one more planned. The Fall Quake took place during the Fall Blue River Quarterly meeting with four teens attending. The retreat using *Our Whole Lives* curriculum took place at the end of November with 10 ILYM high school teens attending. The Youth Oversight Committee used \$500 from their budget for the retreat. In January the *Quake that Rocked the Midwest* took place at Evanston Meeting and included participants from Ohio Valley Yearly Meeting and Scattergood School. There were 19 teens in attendance. Upcoming will be a retreat April 5-7 at Scattergood School in Iowa. Information on this will be available soon. Report accepted.

Minute 12: Phyllis Reynolds reported for the Ministry and Advancement Committee. The committee is

working on ways to address conflict in our meetings. In particular, the committee considered the need for structure in our communities that includes nurturing acceptance and support. The committee asks Friends to consider accountability, and compassionate communications that are clear and with justice. The committee also considered the need for commitment to community that is required of Quakers. We need to be aware of safety for children and policies about this for the yearly meeting. If conflict develops, Friends should consider the advice in Matthew 18:15-16.

The committee reviewed the work of the Field Secretary. The committee is also considering offering a workshop on a spiritual topic. Report accepted.

Minute 13: Judy Wolicki gave the Field Secretary Report. Judy spoke of her joy in her activities with meetings and worship groups over the last months. Since July, Judy has driven 5,202 joyful miles for the yearly meeting. She spoke of a popular community-building activity at one monthly meeting that uses concentric circles to ask queries. She also spoke of her experience as a Quaker volunteer on Ash Wednesday, distributing ashes to patients in the hospital, and hearing the message that she was led to give: "Open your heart and live a life of love." Judy also asks Friends to contact her if they are aware of visits or programs that she could do in the coming months. Report accepted.

Minute 14: David Shiner reported for the Chicago North Planning Group which is responsible for preparing the site, cleaning during sessions, and cleaning up on the last day. He invites ILYM Friends to join us a few days before sessions begin to help prepare the site. Site prep begins on the weekend of June 15-16. Please contact Pam Kuhn telling her expected days of attendance, housing plans, and any dietary restrictions. After sessions, the group hopes Friends will participate in small or large clean-up jobs before heading home. Report accepted.

Minute 15: Beth Carpenter reported for the Blue River Quarterly Planning Group which is responsible for food (hiring the chef and providing for the serving food at sessions) as well as the program. The committee is still looking for someone to coordinate lunches. Please contact Beth if you are the person for this job. Beth informs us that recent changes in regulations from the Putnam County Health Department prohibit re-serving food once it has left the kitchen. All uneaten food must be disposed of. The cooks are already planning ways of minimizing leftovers. The biggest help to the chef is for **Friends to register for sessions in advance, by the deadline on the registration form.** Report accepted. The Blue River Quarterly Planning Group reported on the program at the Fall Continuing Committee.

Friends are strongly encouraged to be proactive in reminding Friends at monthly meetings to register early. Friends are asked when able to pay by check rather than PayPal either in advance or when arriving at sessions. Monthly meetings are also encouraged to give scholarships to those Friends who may have difficulty paying. (See Minute 7 of the Fall Continuing Committee.)

Minute 16: Pam Kuhn reported for the *ad hoc* Annual Sessions Planning Review Committee. The *ad hoc* committee has had seven one-hour meetings plus some subcommittee work. There are two staff members on the committee. The committee brought forward a progress report to the Continuing Committee. The issues that the committee discerned have included difficulty in finding coordinators for the planning work. Organizing of the Children's Sessions is generally the most challenging to coordinate.

The *ad hoc* Annual Sessions Planning Review Committee is working on a recommendation which includes the following proposed shift in the planning groups. The morning Children's program

will be coordinated by the Children's Religious Education Committee and the Children's Religious Education Coordinator. The remaining Children's afternoon and evening programs will merge with the Adult program planning. The three regional planning groups will continue to rotate planning as follows: (1) adult and children afternoon and evening program; (2) providing and serving food during sessions; (3) preparing site ahead of sessions, keeping the campus clean during sessions, and coordinating clean-up/put away after sessions. Comments included the following: This should make it easier to coordinate intergenerational opportunities. It makes sense to separate food from programming. All comments were positive.

Another issue is the traditional ½ hour session on Saturday of sessions to start planning for the next year. As each planning group has its own way of moving forward, the *ad hoc* committee has not formulated specific recommendations. It will continue to be up to each planning group.

The *ad hoc* Annual Sessions Planning Review Committee is also recommending that the coordinators along with appropriate staff meet together periodically by conference call or video conferencing during the year. They are still working out details concerning this group. Friends affirmed the effectiveness of conference calls for group meetings. Having coordinators meet and work together could make it easier to find coordinators, given a more supportive environment.

The *ad hoc* Annual Sessions Planning Review Committee asked for a sense of how soon after approval the yearly meeting would ask for the changes to take place. The current plan has a lot of support from the Continuing Committee. The *ad hoc* committee is asked to bring a new set of guidelines, logbooks, and sign-up sheets based on this new plan so that it may be implemented immediately. Friends approved putting the committee's recommendation for revised planning group responsibilities early on the agenda at Annual Sessions 2019, with the understanding that any final changes approved at annual sessions would not need to be made by the Administrative Coordinator during annual sessions. Report accepted.

Minute 17: Chip Rorem reported for the Stewards. The Stewards addressed a burst pipe in the first-floor bathroom in the Clear Creek House that happened as a result of the polar vortex at the end of January. The insurance company has been contacted and the adjusters are working on the claim. The Stewards are also joyfully working with the Maintenance, Planning, and Envisioning Committee on various projects. Report accepted.

Minute 18: Chris Goode reported for the Maintenance, Planning, and Envisioning Committee. The committee reviewed the list of repair and maintenance items to be done on our campus as well as considered future work projects. Most projects will require outside workers and some will be done at workday. At the last workday, Liam Brubaker brought a group of Boy Scouts who, along with Tieman Builders, converted the Penn House into an electrified cabin for those with needs that require electricity. This project is almost complete. Spring Work Day will be on May 4 from 9:00 a.m. to 5:00 p.m. with a rain date of May 18. Tasks include hanging baskets as nightstands for each bed in the cabins.

The committee reported that it is continuing to research purchasing green power. The committee is also working on considering details for an addition to Clear Creek House with two accessible bedrooms and bathrooms. Report accepted.

Minute 19: Nancy Wallace reported for the Personnel Committee. The committee is working to implement policies for staff that will help insure a safe environment for children. Evanston Friends Meeting has developed a safe congregation policy which has been reviewed by legal counsel and is being used by the ILYM Personnel Committee. The committee is having difficulty finding a place for permanent storage of confidential personnel items, either as hard copies or electronically. These are

things like records of background checks that we will need to keep in perpetuity. Friends gave some suggestions and asked the Personnel Committee to consult with various committees or the Stewards as well as reviewing minutes on use of the safety box. Friends recognized this issue goes beyond just Personnel Committee records. Report accepted.

Minute 20: Jan Mullen reported for the Peace Resources Committee. The committee is planning an event for monthly meetings to gather for an afternoon and share information on issues of peace. The date is to be announced. The committee would like to connect monthly meetings on issues of peace. Please send the committee contact information on monthly meeting Peace Committees or other individuals. Report accepted.

Minute 21: The report for the Publications Committee was read. There will not be a Winter issue of *Among Friends*. The committee will be reviewing the future of the newsletter in its current format. The Publications Committee is continuing to move our website from Drupal to WordPress. The committee asks Friends to review committee webpages and use the contact form to report any issues. Friends expressed enthusiasm for the new website. Report accepted.

Minute 22: Noel Pavlovic reported for the Environmental Concerns Committee. The committee is working on planting trees along the windbreak and issues relating to the barn. The committee is also considering planting many additional shade trees on the campus in consultation with the Maintenance, Planning and Envisioning Committee and Clear Creek Monthly Meeting. During the upcoming annual sessions, the committee is considering hosting another bicycle trip around McNabb; asking the high schoolers to make more Leopold benches; and presenting workshops on environmental issues. Report accepted.

Minute 23: Pam Kuhn reported for the Handbook Committee. The Handbook Committee recommends adding to the Responsibilities of Continuing Committee: “seasons, discerns, and approves timely policies involving legal issues brought by the Personnel Committee, when a decision needs to be made before the next Annual Sessions” [2018, Minute 62]. Approved.

On page 28 of the 2016 Minute Book is the “Illinois Yearly Meeting (ILYM) Policy Regarding Access to and Use of Contribution and Donor Information” approved by Continuing Committee 10/10/2015. The Handbook Committee recommends that this be put in the Handbook verbatim in the section with Specific Practices and Policies. Approved.

The Handbook Committee has been working on making our committee descriptions into a more consistent format. The committee is also working on an introduction to the section on committees and would be happy to email a copy to anyone who would like to give input before Annual Sessions. Report accepted.

Minute 24: Continuing Committee thanks Evanston Friends Meeting for hosting Continuing Committee meeting in a space that was conducive to our work, and for offering nourishing soups for lunch, and even snacks to keep us going.

Minute 25: The minutes were read and approved.

Minute 26: We closed with affirming worship.

Treasurers Report
Illinois Yearly Meeting
Statement of Financial Position/Balance Sheet
Fiscal Year Ending June 30, 2019 (prepared 2/15/2019)

	End Balance 6/30/2019	Opening Balance 7/1/2018
Assets		
Cash		
Checking Account	256,028.24	251,912.97
PayPal	0.00	582.66
Total Cash	256,028.24	252,495.63
Accounts Receivable	0.00	1,570.00
Undeposited Funds	0.00	280.00
Total Assets	256,028.24	254,345.63
 Liabilities		
Loans from Individuals	1,000.00	1,000.00
Accounts Payable	925.00	2,387.66
Payroll Taxes Payable	293.31	0.00
Total Liabilities	2,218.31	3,387.66
 Net Assets		
Unrestricted Undesignated	49,977.15	60,625.19
Unrestricted Designated	172,801.43	159,301.43
Temporarily Restricted	31,031.35	31,031.35
Total Net Assets	253,809.93	250,957.97
Total Liabilities & Net Assets	256,028.24	254,345.63

Note: Because it is difficult to appraise, the value of the ILYM campus (land and buildings in McNabb, IL) is omitted from the Assets section of this report.

**Illinois Yearly Meeting – Statement of Fund Activity
7/1/2018 – 6/30/2019 (prepared 2/15/2019)**

	A	B	C	D	E	F
	Balance 7/1/2018					Balance 2/15/2019
NET ASSETS						
UNRESTRICTED		Income	Expenses	Budgeted Transfers	Other Transfers	
1. General Operating	60,625.19	69,623.14	(67,771.18)	(12,500.00)	0.00	49,977.15
UNRESTRICTED DESIGNATED						
2. Special Gifts	50,923.23	0.00	0.00	0.00	0.00	50,923.23
3. Current Projects	0.00	0.00	0.00	0.00	1,000.00	1,000.00
4. Payroll Reserves	43,500.00	0.00	0.00	0.00	0.00	43,500.00
5. FWCC World Meetings	3,000.00	0.00	0.00	1,000.00	0.00	4,000.00
6. Maintenance Reserve	61,378.20	0.00	0.00	11,500.00	0.00	72,878.20
7. Faith & Practice Reserve	500.00	0.00	0.00	0.00	0.00	500.00
TEMPORARILY RESTRICTED						
8. Property Improvement	31,031.35	0.00	0.00	0.00	0.00	31,031.35
TOTAL ASSET	250,957.97	69,623.14	(67,771.18)	0.00	1,000.00	253,809.93
LIABILITIES						
Loans from Individuals	1,000.00					1,000.00
Accts Payable/Other Liabs	2,387.66					1,218.31
TOTAL CASH	254,345.63					256,028.24

- | <u>Fund</u> | <u>Name</u> | <u>Oversight Committee</u> |
|-------------|-----------------------------------|---|
| 1. | General Operating | Finance
Our general operating fund, where we organize our annual budget. |
| 2. | Special Gifts | Finance
A reserve fund to receive larger unrestricted contributions and all unrestricted bequests, used for special projects. |
| 3. | Current Projects | Maintenance, Planning & Envisioning
Unrestricted donations to be used for renovation projects as approved at 2013 Annual Sessions. |
| 4. | Payroll Reserves | Finance
A reserve fund that would be used for payroll only during unexpected financial circumstances. |
| 5. | FWCC World Meetings | Finance
A reserve fund to provide travel assistance to ILYM's reps to FWCC World Gatherings. |
| 6. | Maintenance Reserve | Maintenance, Planning & Envisioning
Used to save for and pay for irregular site maintenance, repair & upgrade projects. |
| 7. | Faith and Practice Reserve | Publications & Distribution
A reserve fund for the initial printing of the new Faith and Practice. |
| 8. | Property Improvement | Maintenance, Planning & Envisioning with Development
Restricted by donors to be used for new building projects. |

The **Financial Review Committee** is a subcommittee of Finance Committee. It is charged with reviewing any items going over budget and determining how to pay any items consistent with our budget.

**Illinois Yearly Meeting - Monthly Meeting Contributions
July 1, 2018 - June 30, 2019 (prepared 2/15/2019)**

	Unrestricted	Property	World Conference	Total
Blue River Quarterly	0.00			0.00
Bloomington-Normal MM	0.00			0.00
Burlington WG	535.00			535.00
Clear Creek MM	0.00			0.00
Columbia FM	2,550.00			2,550.00
Downers Grove FM	3,750.00			3,750.00
Duneland FM	0.00			0.00
Evanston MMoF	11,317.25			11,317.25
57th Street MoF	5,100.00			5,100.00
Lake Forest FM	0.00			0.00
Northside FM	1,905.00			1,905.00
Oak Park FM	2,550.00			2,550.00
Oshkosh MM	0.00			0.00
Rock Valley FM	0.00			0.00
South Bend FM	0.00			0.00
Southern Illinois QM	720.00			720.00
Spoon River QM	540.00			540.00
St. Louis MM	6,630.00			6,630.00
Upper Fox Valley QM	0.00			0.00
Urbana-Champaign FM	5,000.00			5,000.00
Total	40,597.25	0.00	0.00	40,597.25

FM: Friends Meeting, **MM:** Monthly Meeting; **MMoF:** Monthly Meeting of Friends;
MoF: Meeting of Friends; **QM:** Quaker Meeting; **WG:** Worship Group

<p>Monthly Meeting Recommended Annual Contribution per Adult Resident Member is \$255</p>

**Illinois Yearly Meeting
Operating Budget 2018-2019**

(prepared 2/15/2019)

	2018-2019 Budget	2018-2019 Actual TD	2017-2018 Actual
Income			
Contributions from Meetings	86,000	40,597	91,322
Contributions from Individuals	35,700	27,575	37,585
YO Quake Reservations & Fundraising	0	320	480
Gatherings & Retreats	19,900	910	19,890
Fundraisers & Other Income	0	0	470
Interest & Investment Income	2,550	221	492
<i>Total Income</i>	144,150	69,623	150,238
Expenses & Transfers			
Operating Expenses			
Personnel (Payroll, Staff Travel, Office) ¹	(62,500)	(38,556)	(53,266)
YM Travel Support ²	(4,500)	0	(1,480)
Gatherings & Retreats	(18,800)	(1,340)	(21,304)
Site (Facilities & Maintenance) ³	(24,500)	(12,472)	(20,120)
Committees ⁴	(10,700)	(4,753)	(7,890)
Support to Others ⁵	(10,650)	(10,650)	(9,585)
Legal Reserve for Personnel Committee	0	0	(31)
<i>Total Operating Expenses</i>	(131,650)	(67,771)	(113,676)
Budgeted Transfers			
Transfer to <i>Maintenance Reserve</i> Fund	(11,500)	(11,500)	(11,500)
Transfer to <i>FWCC World Meetings</i> Travel	(1,000)	(1,000)	(1,000)
Other Transfers			
Transfer net <i>General Fund</i> surplus to <i>Special Gifts</i>	0	0	(500)
<i>Total Expenses and Transfers</i>	(144,150)	(80,271)	(150,238)
Net General Fund Income (Deficit)	0	(10,648)	0

Expense Line Item Details

(1) Personnel

Staff, Insurance, Taxes & Payroll Service	(54,700)	(36,217)	(46,504)
Staff Travel	(6,600)	(1,951)	(5,956)
Office	(1,200)	(388)	(807)
Total	(62,500)	(38,556)	(53,266)

(2) YM Travel Support

ILYM Committee Travel	(1,000)	0	(43)
ILYM Reps Travel	(3,500)	0	(1,437)
Total	(4,500)	0	(1,480)

Illinois Yearly Meeting Operating Budget 2018-2019, cont.
(prepared 2/15/19)

	2018-2019 Budget	2018-2019 Actual TD	2017-2018 Actual
(3) Site			
<u>Annual Facilities Expenses (Oversight: Stewards)</u>			
Insurance	(6,000)	0	(5,956)
Routine Maintenance	(5,500)	(4,181)	(5,734)
Urgent Maintenance	(2,000)	0	0
Mowing & Tree Trimming	(6,000)	(5,825)	(5,525)
Annual Services (e.g., inspections, winterizing)	(2,000)	(1,050)	(1,754)
Utilities	(3,000)	(1,416)	(1,141)
Total	(24,500)	(12,472)	(20,120)
(4) Committees			
Ad hoc	(50)	0	0
Adult Young Friends	(250)	0	(191)
Children's Religious Education	(250)	(139)	(249)
Development	(750)	(309)	(736)
Environmental Concerns	(150)	0	(32)
Faith & Practice	(100)	0	0
Finance	(100)	0	(80)
Handbook	(50)	0	0
Maintenance & Planning	(150)	0	(168)
Ministry & Advancement	(200)	0	0
Nominating	(250)	0	0
Peace Resources	(200)	0	0
Peace Tax Fund	(50)	0	0
Personnel*	(100)	0	(1,126)
Publications	(5,500)	(3,108)	(3,663)
Site Envisioning	(150)	0	(5)
Youth Oversight	(2,400)	(1,197)	(1,641)
Total	(10,700)	(4,753)	(7,890)
(5) Support to Others			
Quaker organizations to which ILYM assigns representatives			
Friends General Conference (FGC)	(4,000)	(4,000)	(3,600)
Friends World Committee for Consultation (FWCC)	(3,500)	(3,500)	(3,150)
American Friends Service Committee (AFSC)	(400)	(400)	(360)
Friends Committee on Natl Legislation (FCNL)	(400)	(400)	(360)
Friends Peace Teams (FPT)	(300)	(300)	(270)
Quaker Earthcare Witness (QEW)	(250)	(250)	(225)
Friends for Lesbian & Gay Concerns (FLGBTQC)	(50)	(50)	(45)
Regional Quaker educational institutions			
Chicago Friends School (CFS)	(300)	(300)	(270)
Scattergood School	(200)	(200)	(180)
Earlham College	(200)	(200)	(180)

*Financial Review Committee approved \$1,000 legal retainer for Personnel Committee to insure that our policies are in compliance with new laws. To date \$31 remains unspent (see also *Operating Budget*)

Earlham School of Religion (ESR)	(100)	(100)	(90)
Olney Friends School	(100)	(100)	(90)
Right Sharing of World Resources (RSWR)	(300)	(300)	(270)
Project Lakota	(200)	(200)	(180)
Friends Journal	(200)	(200)	(180)
National Religious Campaign Against Torture (NRCAT)	(100)	(100)	(90)
Quaker United Nations Office (QUNO)	(50)	(50)	(45)
Total	(10,650)	(10,650)	(9,585)

Stewards Report

The Stewards continue in service to the yearly meeting. We are happy to be assisting the Maintenance, Planning, and Envisioning Committee in completing their expanded work list. Some of us met with the committee during a phone conference on 01/31/2019 to discuss the work load and schedule a work day. The details will be presented during the MP&E Committee report.

We had a burst pipe in February. A pipe feeding the first floor bathroom concealed in the wall of Clear Creek House split open and caused some damage. Chip Rorem filed a claim with Church Mutual, and an adjuster came out to the site to assess the damage. Dick Ashdown and Grayce Mesner met the adjuster and cleaned up some of the mess in an adjacent closet. We have some floor damage in the front hall. Repairs are underway. Thanks go to Carol Bartles who assisted us from Puerto Rico.

The broken pipe has exposed a problem of spotty insulation in the exterior walls. We hope to work with MP&E on improving the quality of our insulation.

Respectfully submitted, Dick Ashdown, Beth Carpenter,
Grayce Mesner, Neil Mesner, and Chip Rorem

Field Secretary's Report

My goal as Field Secretary continues—to connect meetings to meetings, individuals to individuals, and Friends to each other. Though I am not always as successful as I would hope to be, it is in these connections and in nurturing the relationships we have with meetings and with one another that I believe we strengthen and deepen the yearly meeting's spiritual health, and our own.

As always, I seek to keep in contact in whatever ways Spirit leads. I hope I am faithful to the leadings I experience. I encourage all of us, as Friends, to connect to one another across meetings, to keep in contact by visiting, phone calls, emails, cards and letters, to offer support and encouragement to one another, especially when we become aware of others' struggles or needs.

Are you aware of places that you think might want a visit or a program? Please let me know your thoughts, ideas, and concerns.

Following is where I have traveled since the last Continuing Committee meeting on 10/13/2018:

- Downers Grove Friends Meeting (attended business meeting to request use of meetinghouse and hospitality for M&A meeting)
- Oak Park Friends Meeting (to facilitate their Direction of Meeting meeting)

- Downers Grove Friends Meeting (to facilitate October 4th Sunday discussion group)
- Burlington (to attend the Bartles' anniversary celebration and spend time with Burlington Friends)
- Burlington Worship Group for meeting for worship
- Spoon River Friends Meeting (which met for worship in Galesburg that Sunday)
- Macomb Worship Group (Clear Creek Friends also visited that Sunday.)
- St Charles Worship Group (with Mark McGinnis, included a serendipitous and worthwhile second visit with Sue Church who hosts that meeting on the Monday)
- Oshkosh Friends Meeting (with Mark McGinnis)
- Columbia Friends Meeting (for Memorial Meeting for Scott Searles and visit with CFM Friends both Saturday and Sunday)
- Downers Grove Friends Meeting (to facilitate November discussion group)
- Bloomington Normal Friends Meeting for Eating (and to spend time with Beth Carpenter who is a member of my support group)
- Downers Grove Friends Meeting (to attend business meeting and participate in a Clearness Committee)
- Two-day Ministry & Advancement Committee meeting held at Downers Grove
- Oak Park Friends Meeting for a presentation on Ben Pink Dandelion and Quaker history
- Northside Friends Meeting for a presentation on Interfaith dialogue by a student who attended the World Parliament of Religions in 2018 in Canada, and to meet with Northside's retreat committee to continue planning for their 2/23/2019 retreat
- Snowquake at 57th Street Meeting (another two-day event)
- Northside's all-ages retreat held at the Admiral, as facilitator
- Downers Grove Friends Meeting, to facilitate the February 4th Sunday discussion group on the experience of being a Quaker

When I asked two members of my support committee whether there was anything I should be doing as Field Secretary for which they saw a need, both said, "You need to take care of yourself." When I was in Columbia, Ichiro Matsuda was unable to attend Meeting for Worship, so I asked him what message he might have to share. He immediately said, "My mother lived to be 105. She always told me, 'Take care of yourself, and you will have a happy life.' So, take care of yourself so you will have a happy life." I accepted the lessons from my support-group members and Ichiro. I did not travel anywhere outside of Downers Grove in December. **I invite each of you, my Friends, to also take Ichiro Matsuda's mother's advice: "Take care of yourself so you will have a happy life." In trying times, it is so easy to forget this.**

In January, I planned two trips, one to Duneland Friends Meeting, and one to participate in the Oak Park-ILYM Eagle Watch, dinner and overnight in McNabb, with a visit with Clear Creek Friends to round out the weekend. Both trips were canceled due to the weather. Neither Duneland Friends nor Clear Creek Friends met on those two weekends. I hope to visit Duneland Friends Meeting in March. I will attend a welcome for Lori and Bob Paton in Normal on March 17 and spend more time with Beth Carpenter, who has offered me hospitality for that night. As of this writing, I plan to attend Blue River Quarterly and Women's Weekend in April. Other visits will be planned and scheduled in the coming months.

As always, I am available to offer support to individuals and meetings, programs, workshops, retreats, and resources. In the next few months, I want especially to offer support to our smallest meetings: Rolla, Rock Valley, and Spoon River by phone, email and "real letters," to give them encouragement and support. I also intend to continue to keep in touch with members of other meetings by phone, letters, notes and email when I am unable to visit.

Spoon River continues to be very small, yet committed to their First Day worship, which I experienced in November. I have not been successful in contacting Rolla or Rockford Friends as of the writing of this report, but hope to do so in the near future.

It continues to be an honor and a joy to serve the yearly meeting, my Friends. Thank you once more for all the ways you support, nurture, guide and trust me.

Joyfully and respectfully submitted, Judy Wolicki, Field Secretary

Children's Religious Education Coordinator Report

Ad Hoc Annual Sessions Planning Committee: I participated in a number of Zoom calls. Refer to the report on this.

O.W.L. Retreat: Refer to Robyn's report as part of the CRE report—my quick comment: amazing success. I would say it was largely due to all the adult Friends who volunteered, including Robyn Sullivan, Michael Pine, Marcy Harman, Bobbi Trist, Alex Devaux (Madison MM), and Mike Dennis. For me, it was a first for a major collaboration between Youth Oversight /Interim Youth Coordinator and CRE/CRE Coordinator and we found out that we worked well together. Evanston Sunday pancake breakfast was fantastic. Lake Forest scholarship support was enormously appreciated. Collaboration was the key.

Annual Sessions Planning: See Children's Sessions Planning Report

Middle School Retreat BRQ: There will be no high school program at the Spring BRQ meeting as they are meeting at Scattergood the weekend before. I will be leading the retreat for 5th-8th graders April 12-14, 2019.

Annual Sessions Improvements List: These are items that I need help in tracking down the right committee/Friend to talk to: 1. I need to look into step stools for toddlers for all bathrooms (total of 4). 2. What is the status of the tire swing? Any plans to bring this back safer than before? 3. Tables for children's tents - who can look into making sure that tables and chairs are in good repair and ready to go for Annual Sessions?

Respectfully submitted, Joy Duncan

Children's Religious Education Committee Report

Children's Programming at Annual Sessions: In reply to the Annual Sessions Planning Review Committee, we approve of the recommendation that CRE take responsibility for recruiting teachers and finding curriculum for Children's Sessions at ILYM, together with the CRE Coordinator. The CRE committee members will not be the teachers themselves, unless they feel led, but rather the committee will name and call forth the gifts of ILYM Friends who to be teachers of the children in ILYM Annual Sessions. The CRE Coordinator and Monica, as Chicago South Children's Sessions Overall Coordinator, are keeping the committee updated on planning for 2019.

OWL (Our Whole Lives) Programming: The first OWL retreat, Nov. 30-Dec. 2, for Friends in grades 6-12 at St. Pauls UCC Church in Chicago was a success. Robyn Sullivan and Joy Duncan worked many hours to plan, publicize, and lead this retreat. We are thankful to these Friends as well as the volunteer facilitators. The committee wants to continue to have one OWL retreat a year at around the

same dates in late November and possibly offer 1 or 2 units at Annual Sessions. We will propose a stipend for a Friend to coordinate the OWL retreat and other budget items for the OWL program in the budget request we make at Annual Sessions. Please see following report.

Middle School Retreat: The committee provided support and guidance for Joy as she planned and led the Middle School Retreat, which is in her report.

Safe Congregation Policy: We reviewed the proposed Safe Congregation Policies of ILYM and thank the Personnel Committee for working on these important aspects of our ministry.

There were two areas of concern:

- We want to ask that consenting teens interacting with each other in some sexual ways should not be considered to be the same as adults and minors having sexual interaction. There are guidelines that teens not engage in sexual behavior, but violating these guidelines in a consenting manner should not be seen as the same as adult-minor relations.
- We need to be clear that when children leave the morning program or an evening program when they were under the supervision of teachers, that they revert to the supervision of their parents or guardian, who may or may not be with them at all times. We want to keep the spirit of freedom that children feel in times that are not scheduled for learning at Annual Sessions.

Need for an additional member: We ask Friends to prayerfully consider membership in this committee. We are doing important and interesting work and need another Friend with a leading toward Children's Religious Education—not necessarily someone who wants to teach or has children, but a Friend who sees the value and joy in this work. Please talk to anyone on the committee.

We continue to be grateful to Joy for her faithful work with the committee and with the Middle School group and other children and youth of ILYM.

Submitted by Monica Tetzlaff, Clerk, CRE

Members: Dale Gardner, Barb Lawhorn, Michael Pine, Robyn Sullivan,
Monica Tetzlaff, Bobbi Trist, Joy Duncan (ex officio)

OWL Recap Report

OWL Inspired retreat at St. Pauls UCC, 2335 N Orchard St., Chicago, IL 60614. Friday, November 30, 5 pm to Sunday December 1, 12 pm. Ending at Evanston Friends Meeting, 1010 Greenleaf St. Evanston, IL 60202.

- High School Group Facilitators: Joy Duncan, Bobbi Trist, Liam Gardner, Alex Devaux
- Middle School Group Facilitators: Robyn Sullivan, Marcy Harmon, Michael Pine
- Other Adult support: Michael Dennis, Mark Quee, Jennie Quee Schmidt, Dale Gardner
- Children: High School – 14, Middle School – 5; ILYM – 11, Scattergood – 5, Northern Yearly Meeting – 3.

We all arrived with one or two minor hiccups to St. Pauls and began our lessons by 7:30 pm on Friday.

As a whole, the lessons went very well. Over the course of the weekend we covered five lessons from the 7-9 grade OWL curriculum: “Circles of Sexuality”, “Values”, “Bullying”, “Consent”, and “Social Media and the Internet.” Those topics were specifically selected after asking the High School group at ILYM Annual Sessions what they would be most interested in covering. Both the Middle School and High School group enjoyed the lessons. However they enjoyed the lessons more when there was more physical interaction, either involving games or anything that got the kids out of their seats.

We had a large number of adults helping with this retreat which worked out well. The facilitators were able to focus on their main task of preparing and presenting lessons, and the other adults were able

to monitor the kids during the time in between lessons and their down time. This helped keep all of the adults relaxed and effective in their assumed duties.

The facilities at St. Pauls were fabulous, and we were well supported by the staff whenever we had questions or needed assistance. The children all loved having a basketball court to play and run around on during breaks between lessons and any down time.

We had an out-trip to the Lincoln Park Zoo during a break in the rain on Saturday afternoon. Mike Dennis coordinated the transportation to and from the zoo. Mike also coordinated our transportation to Evanston Friends Meeting early Sunday Morning. Evanston Friends Meeting was gracious enough to welcome us by making pancakes for breakfast (which were appreciatively devoured faster than they could be made).

Before we ended, we asked the children to fill out evaluation forms so that we can improve upon the next OWL retreat. Overall the response was positive. We also put up a list of other topics we could cover and asked them to pick their top three. They expressed the most interested in learning about Healthy Relationships, Relationship Skills, Gender Identity, Gender Expression, Roles, and Stereotypes, Sexual Decision Making, and Communicating with a Sexual Partner.

Joy Duncan and Robyn Sullivan look forward to using this priceless feedback to plan the next OWL inspired retreat. There are many ideas to sort through, and we will keep everyone apprised of our progress.

Honorarium Request: CRE - Robyn Sullivan requests formalizing a honorarium position of “OWL Coordinator.” Robyn put in an estimated 140 volunteer hours in addition to an estimated \$670 of her own finances to make the OWL retreat happen. While she enjoyed the work and was greatly gratified with the results her current work and financial situation are not conducive for a repeat effort.

- OWL training in September 2017: 3 days, travel, lodging, food for *30 hours of training*, estimated \$600 for travel, lodging, and food.
- ILYM Annual Sessions workshop: *8 hours* of prep and presentation
- Webinar: setting up, trial runs, and 2 formal webinars (*20 hours*, \$70 for zoom account)
- Retreat planning: going to visit St. Pauls three times (*6 hours*), Planning emails, making flyers, and planning phone conferences (*20 hours*)
- Week before retreat: preparing all the printed materials, printing materials out, purchasing office supplies (*10 hours*)
- Retreat itself: *43 hours*
- Closing reports and recaps: *3 hours*

Development Committee Report

The 2018 - 2019 annual appeal for unrestricted annual giving has yielded \$28,575 through February 15, 2019, from 43 families and individuals, less than unrestricted giving at this time in 2017-2018 which was \$30,105 from 57 families and individuals, but a decent start toward our 2018 – 2019 goal of \$35,700. The reasons for the decrease in \$ and donors are not clear, and the Development Committee would enjoy input, whether conjectural or evidence based. A reason oft cited among not-for-profits is the change in federal tax laws. Those changes have made tax deductible contributions unavailable for low-income and middle-income individuals and families. This may help explain the drop from 57 to 43 families and individuals.

Of note:

- There was a restricted contribution for the “Clear Creek Garage Project” of \$1,000; this is an approved project of the Current Projects Fund. The Development Committee stands ready to

support money-raising efforts for this project also known as the “Clear Creek House Expansion Project” once it moves to an appropriate point in the planning and approval process.

- The addition of flexible automated payment options, generally fixed monthly amounts has expanded in the last year from 1 to 5 individuals and families. Currently this automated payment facility contributes \$115 per month. We hope to grow this to become a more important source of funding in the future.

For the remainder of 2018-2019 we plan to focus on:

- Obtaining approval for an updated version of “Giving to Illinois Yearly Meeting” adding focus on giving for those of us of limited means, and additional creative ways for older Friends to give taking advantage of IRAs and estate planning. Currently there are two drafts in review. We may go with one or the other, or combine them.
- Updating ILYM Friends on our individual annual goals and status and the flexible automated payment options in “ILYM Announcements” and/or *Among Friends*.

Effectively deferred until at least 2019-2020 are the following:

- Working with the Publications and Distribution Committee to build a convenient and useful Development presence on the ILYM website to explain contributions, collect them, and report on contributions vs goals on an on-going basis.
- Consolidating/developing a set of giving guidelines with specific emphasis on permissible giving, personal information sharing and donor contact. We want to make sure that our work is transparent, that there is “nothing going on behind the curtain.” Our work product would combine existing minuted guidelines, legal restrictions, financial restrictions, and the “Policy Regarding Access to and Use of Contribution and Donor Information.”

The Development Committee stands ready to support, as feasible, the Site Envisioning and Maintenance and Planning Committees to support special earmarked campaigns.

Environmental Concerns Committee Report

The Environmental Concerns Committee met in February by phone. In attendance were Bill and Alice Howenstine, Chris Goode, Adrian Fisher, Nancy Halliday, Fariba Murray, and Sarah and Noel Pavlovic (clerk). We discussed the following issues.

Windbreak: Noel will contact the Beth Carpenter, clerk of Clear Creek Meeting, to further discuss the issue of the windbreak and the idea to plant eastern red cedars along the line and among the few remaining osage orange trees.

The Barn: two issues were briefly discussed.

- Repairing the roof of the barn to extend the building’s life and protect the interior timbers.
- The chemicals remaining in the west barn that need to be disposed. Noel and Chris will develop a plan of action and inventory at least the quantity of waste if not its identity.

Landscaping the Grounds: David Wixom would like us to consider planting trees to sequester carbon and to develop an arboretum for the campus. This would also include planting some shade trees along the pathway between the Clear Creek House and the Meeting House. We discussed the issue of approval for such plantings and confirmed that planting plans would need to be vetted through Maintenance and Planning, Clear Creek Meeting, and the Yearly Meeting at Annual Sessions. The next step is to reexamine our 2012 plans and bring recommendations forward after our next meeting.

Illinois Yearly Meeting Annual Sessions:

- ECC endorses another bicycling workshop for 2019 Annual Session organized by David Wixom. Site, time and duration to be determined. We expect to learn who is organizing workshops at Continuing Committee.
- Noel will discuss with Liam Gardner and Mike Dennis the possibility of High School Friends building additional Leopold benches using the oak seat timbers that Bill and Alice provided last year.
- Workshops: we brainstormed possible workshops relating to the theme “Facing Fear with Faith.” Topics suggested include the insect apocalypse, climate weirding, spiritual renewal from nature, and small steps we can take to help save our home planet. Chris shared that Claire is carrying a small packet of utensils, napkin and straw so that she does not have to use disposable utensils. Nancy suggested we focus more broadly than insect apocalypse to that everyone could have a voice and a vision of a path for themselves, possibly concerning climate change. Adrian shared the Oak Park Meeting has been having a sustainability support circle once a month after meeting to share and support each other in sustainability action. It is part of their Peace, Justice and Environment Committee and is organized by Bonnie McKeown. They have queries with worship sharing. We will continue to season these ideas and revisit them after continuing committee.

Committee on Faith and Practice Report

The Faith and Practice Committee has met three times since Fall Continuing Committee, with a fourth meeting scheduled after submission of this report but before Spring Continuing Committee. Our work has included:

- Revisions to the section on abuse and exploitation, whose provisional period expires this summer, in response to comments received.
- Shortening and revising the draft section on the history of ILYM.
- Writing a new section on how to use the Faith and Practice, to be placed immediately after the introduction.
- Preparing new appendices with sample transfer letters and travel minutes.
- Writing new material on threshing sessions and worship sharing, to be inserted into existing sections of the book.
- Developing queries for those sections which do not have them.
- Identifying additional quotes to include, with attention to diversifying the range of authors cited.
- Deciding on an order for the sections.
- Making minor revisions and additions to existing sections.

Our plan is to submit these additions and revisions to the Yearly Meeting this summer, requesting approval for an indefinite period. Depending on the outcome of this process, we hope also to request approval to regard the book as complete, and to move onto final editing, proofreading, and publication.

Finance Committee Report

Based on Minutes 7 & 16 from Fall Continuing Committee, Finance Committee is in the process of transferring ILYM funds into Friends Fiduciary Fund (both the Growth and Income Fund and the Index Fund). We are transferring a part of the total each month February through June to have the total \$175,000 approved by Fall Continuing committee transferred by the end of FY19, but also average out the effect of changes in the stock market in each month (i.e., we minimize the risk of the market going down right after a transfer).

We are examining whether we will need a bookkeeper for ILYM in the event that we are unable to find a treasurer or treasurers able to handle all the regular transactions for ILYM. Judy has been a great asset but her term as treasurer is ending soon. Val and Judy have met with one potential bookkeeper to determine how much it would cost.

Finance Committee is continuing to work on presenting historical financial documents in an easy to determine manner, both specific to buildings and property and general expenses.

Finance Committee will next be meeting April 6. If you have any committee budget requests (whether the same or different from the recent past), please send the information to Ted Kuhn prior to April 5.

Handbook Committee Report

The Handbook Committee recommends adding to the Responsibilities of Continuing Committee: “seasons, discerns, and approves timely policies involving legal issues brought by the Personnel Committee, when a decision needs to be made before the next Annual Sessions” [2018, Minute 62].

On page 28 of the 2016 Minute Book is the “Illinois Yearly Meeting (ILYM) Policy Regarding Access to and Use of Contribution and Donor Information” approved by Continuing Committee 10/10/2015. The Handbook Committee recommends that this be put in the Handbook verbatim in the section with Specific Practices and Policies.

The Handbook Committee has been working on making our committee descriptions into a more consistent format. Some descriptions needed little change while others are more extensive. We have been sending these to committees. We remind Friends that any committee significant changes need to be approved at Annual Sessions before we put them in the Handbook.

The Handbook Committee is working on an introduction to the section on committees. Descriptions in the Handbook are changeable and therefore it is a good place to put specifics of our current practices. We are planning to bring this description to Annual Sessions for review and approval. We have some copies at Continuing Committee and would be happy to email a copy to anyone who would like to give input. The Handbook description is meant to give details to a more general description in *Faith and Practice*.

Maintenance, Planning and Envisioning Committee Report

Prepared February 17th by Chris Goode (clerk). A phone meeting of the committee was held on Thursday, January 31, 2019. Chip Rorem, Noel Pavlovic, Carol Bartles, Richard Ashdown, Bill Howenstine, Mark Robinson, Marie White, Meredith George, and Chris Goode in attendance.

Maintenance Items: Obtaining estimates from contractors to do the work needed. Costs to be drawn from the Maintenance Reserve Funds

- *CCH Ductwork Repair/Re-Balance*: Estimates-Chris/Dick from Grassers & Dean Tieman
- *Painting at Porch, N & E walls Meetinghouse*: Estimates-Carol; Carol is getting a recommendation from a local painter and will continue to work on it.
- *Painting of Meetinghouse Dining Room, Bathhouse, Fox Hole, Cabins, High School Bunk House*: Estimates-Carol; Chris will also ask Dean Tieman to recommend someone to paint, and share any recommendations with Carol. Carol will work on getting the estimates and the timing of the various paint projects.
- *Post Repair at NW Porch Corner Meetinghouse*: Estimates-Chris/Dick from Greg, Others?; Dick and Chris will ask Greg about doing this, Dean Tieman has also said he is happy to do small jobs. Carol suggested that Dick Domanik may be willing to do this or provide information as he built them originally.
- *Misc. Repairs at CCH, CCH Garage, Long Shed*: Estimates- Chris/Dick from Greg
- *Screen door repairs at Cabins & Meetinghouse*: Estimates- Chris/Dick from Greg; Dick Domanik made drawings of the screen doors that he will send to Chip who will share with others.
- *Siding Repairs at CCH*: Estimates- Chris/Dick, Dean Tieman
- *Annual Gutter Clean*: Chris from Paul Ebener?
- *High School Bunk House Foundation Structural Inspection*: Chip/Bruce Miller
- *Reroof Toolshed and South Bay Meetinghouse Roofs*: Estimates, Chris/Carol, Dean Tieman
- *Barn Metal Roof Repair*: Estimate- Chris, Dean Tieman
- *CCH Shower Grab Bars & Stair Nightlights*: Estimates- Chris from Dean Tieman or Paul Ebener?; Chris will touch base with both of them about these projects. We did have night lights there at one point, although there might not be an outlet on the stairs themselves. Perhaps battery type there.
- *Purchase/Install Metal Baskets*: At all cabin bunks, Chris/workday
- *Quarterly Termite Inspections*: Scheduled by ILYM Administrative Coordinator with Contract Exterminator

Penn House Wrap-Up: Liam Brubaker/Boy Scout Project with Tieman Builders. Conversion of use to an electrified sleeping cabin for those needing it for medical or other reasons. It has new doors, windows, interior siding and painted. Dean still needs to provide us with screen doors. Furnishings: do we have spare bunk beds? May need to get new mattresses. Extra bed frames in long shed? Check with Brittany Koresch. Also identify working electrical boxes in the campground.

Campus Assets Management Plan (CAMP): Upcoming – Maintenance/Painting/Roofwork/ Appliance Replacement. Chip has the 2010 version of this, which we might use for reference. He has it in Excel and will work on reformatting it into a more useable document and distribute for further discussion. Chris would like to estimate when in the future each item will need attention so we can plan instead of just reacting.

Spring Work Day: Set for 9 a.m., Saturday, May 4 with rain date of Saturday, May 18. More hands = more accomplished. Tasks we have skills and are capable of completing: Painting of Bathhouse, Fox Hole, Meetinghouse Dining Room; Install baskets on bunks; Install nightlights, grab bars in shower at CCH; Furnish Penn House; Grounds work. Other repairs.

Campus Solar PV or Green Energy Utility Contract: Options/Next steps - Due to the quirks of our site (remote, low usage, three meters), it looks like it may not be feasible to install solar panels on our buildings. Chris has not been able to find a company that is able (or willing?) to work on our site. Bill offered to talk to the consultant who installed solar panels at his farm about ILYM. In the meantime, we may be able to purchase solar power for our electricity through Ameren or subcontractor. Carol

suggested that Clear Creek may want to look into this because they pay the power bill. Lori Paton might be willing to take this on.

CCH Accessible Bedroom/Bath Addition: Develop existing drawings and prepare written narrative for pricing. We have a rough estimate from Dean Tieman, but Chris would like a more accurate price and possibly a break down. Chris/Chip will prepare share the document and description with the committee before asking for bids.

Burst Pipe at CCH First Floor Bathroom: Damage to wall at bathroom and wood floors at front entry/hallway. Pipe repaired and insulated by Grassers. Insurance company sending adjuster. Removing flooring and drying subfloor. Replacing flooring and refinishing.

Ministry and Advancement Committee Report

M&A met at Downers Grove Meeting February 1 & 2, 2019. Phyllis Reynolds, Clerk, Heather Evert, Mark McGinnis, Fernando Freire, and Judy Wolicki, Field Secretary, ex officio, were present. Chris Jocius was not able to attend due to weather related transportation problems.

We revised the Handbook Description of our committee's role in the life of Illinois Yearly Meeting and forwarded it to Pam Kuhn; it will be presented at Annual Sessions this summer.

We deliberated on how to address conflict, before the conflict actually happens. Our conclusion was that we need to work on a structure, a lived process before the conflict happens in our human community. We need to nurture acceptance and support. We need to be accountable and communicate compassionately, clearly and with justice. We need the commitment to community that is required of Quakers. We are aware of the development of practices and procedures for the protection of children, by ILYM and the Personnel Committee.

If a conflict develops we acknowledge the value of the Gospel order of Matthew 18: 15-16: "If another member of the church sins against you, go and point out the fault when the two of you are alone. If the member listens to you, you have regained that one. But if you are not listened to, take one or two others along with you, so every word may be confirmed by the evidence of three witnesses." (NRSV).

We are considering having a workshop within ILYM by Christopher Sammon, "Opening the Heart of Worship" who led this workshop at FGC in 2018.

We accepted the report of the Field Secretary with gratitude.

Nominating Committee Report

The Nominating Committee remains focused on the challenge of finding a Presiding Clerk. There are hopeful signs on the horizon but it is too early to know for sure.

The Committee is also checking with the clerks of standing committees, looking for volunteers to help fill vacancies and asking members whose terms up if they would like to continue their current assignments. We have divided the larger committees among the four regular members of the committee (Coco Colin, Fernando Freire, Barb Lawhorn, and Steve Tamari).

We have no specific nominations for approval by Continuing Committee at this time.

Sincerely, Coco Colin, Fernando Freire, Cathy Garra, Barb Lawhorn, Steve Tamari

Peace Resources Committee Report

The PRC is focusing this year on communication among those working for peace in monthly meetings. There will be a gathering of all those from monthly meetings who are working on issues of peace on a Saturday in April or May, beginning at noon with lunch and extending to 4 p.m. This will be held at the Urbana-Champaign meeting. The program will be similar to the one offered previously in 2016 which focused on sharing concerns and activities. PRC will be publicizing this event and asking for an RSVP from those planning to attend.

PRC would very much appreciate any updates from monthly meetings about who is a good contact for peace issues. Please notify Jan Mullen of updates.

Personnel Committee Report

This year has been a busy one for Friends on the Personnel Committee as we continue to work on our policies and policy manual. These are not yet ready to come to the body for discernment.

We are continuing to discern the Safe Congregation Policies that were developed by Evanston Friends Meeting and reviewed by legal counsel.

We are looking at options regarding the permanent storage of certain personnel items that legally have to be kept in perpetuity.

We have submitted our budget requests to Finance Committee for discernment.

The employee evaluations were completed for the calendar year 2018.

Publications and Distribution Committee Report

Print: Among Friends - There will not be a Winter 2019 issue, we did not have enough submitted articles for a printing. During Annual Sessions the committee will discuss if this format is still working. Everything else is up to date.

Web: ILYM.org continues to move from Drupal to WordPress, most main pages and files have been recreated, but it is a work in progress. We will most likely redirect our URL to the new website prior to the Continuing Committee meeting. This is a great time to review your committee's webpages and use the contact form to report any issues.

Youth Oversight Committee Report

Members: Warwick Daw, Diane Clark Dennis, Dale Gardner, Andrea Kintree, Fariba Murray, Michael Dennis (Clerk), Liam Gardner (Interim Youth Coordinator), Nathan Lasersohn (HSF recording clerk), Kiva Schobernd (HSF co-clerk), Jad Tamari (HSF co-clerk).

Youth Coordinator: As noted in the Fall Continuing Committee report, YO held a clearness committee with Liam and, in consultation with the Personnel Committee, agreed to hire him on 8/1/18 as Interim Youth Coordinator. Liam completed all required paperwork, as well as training on physical first aid, mental health first aid in 8th month. In 11th month, he also completed the Our Whole Lives (OWL) training to be a facilitator and did his first sessions as part of the OWL retreat below. Liam has been consistently meeting with the YO clerk (Mike) at every 2 to 3 weeks for supervision and monthly

with YO to help plan Quakes. He also led monthly meetings of the Quake that Rocked the Midwest (QRM) planning group that included representatives from Ohio Valley Yearly Meeting and Scattergood, as well as reaching out to Northern and Lake Erie Yearly meetings. He has also consistently been submitting detailed logs of his activities and hours to the YO clerk and treasurer twice a month since August. From 8/1/18 to 1/??/19 (annual mid point), Liam has logged 255 hrs and 20 minutes (none to overtime). At this time YO anticipates:

- That Liam may go up to 550 hours by the end of the fiscal year due via Spring Quake and Annual Sessions (with the later having the largest concentration of hours). This is 50 over the currently budgeted 500 hours but well below the maximum of 700 hours allowed.
- YO anticipates recommending at Annual Session that Liam be appointed Youth Coordinator at the end of the one year period as Interim Youth Coordinator.

Fall Quake: On 9/21-23/2018, Liam led a Fall Quake at the Blue River Quarterly retreat at Camp Dubois with four teens, 3 from Urbana Champaign, and 1 from St. Louis. The teens did workshops on coping with mental health problems and using art to cope with anxiety, held their own business meeting, and joined the adults in workshop.

Our Whole Lives retreat (OWL): The Youth Oversight Committee supported the Children's Religious Education Committee's OWL retreat on 11/30 to 12/2/2018 by providing transportation, contributing \$500 to their budget and volunteering time for planning and attending the retreat. There were 19 teens present at St. Pauls UCC—14 of them in high school, 5 in middle school. 11 were from ILYM, 2 were from Madison, 5 were from Scattergood, and 1 was from Minneapolis. The teens participated in workshops and discussions about sexuality and relationships, They went on an out-trip to the Lincoln Park Zoo & Conservatory. On Sunday, they had pancakes and meeting for worship at Evanston Friends Meeting.

Quake that Rocked the Midwest (QRM): Michael Dennis and Liam Gardner collaborated with Ohio Valley Yearly Meeting's (OVYM) Youth Secretary Kaia Jackson and Scattergood Head of School Thomas Weber to plan the QRM last January (1/18-21/2019). Lake Erie Yearly Meeting and Northern Yearly Meeting were invited as well, but had no interest in participating in the planning of the event. The teens were put in small groups and prepared their own meals. They participated in workshops about social justice, attended meeting for worship, went to a trampoline park and did a recycling service project with Chicago Friends School. The ILYM teens held a business meeting to decide what they wanted to do for their next Quake in the spring and Annual Sessions in the summer. Kaia brought her support dog Apollo along, and all of the teens had a lot of fun playing with him as well. 19 teens attended.

Upcoming Scattergood Spring Quake: YO will be holding the Spring Quake at Scattergood Friends School on 4/5-7/2019. "Save the date notices" and more information will be coming shortly for this event. If you have questions now or later or know of a teen/family that might be interested in them, please feel free to contact either Liam Gardner or Michael Dennis.

Actions: At this point we request that Finance plan for the extra 50 hours for the 2018-2019 budget and keep the range of hours at 500 to 700 for the 2019-2020 budget.

Ad hoc Annual Sessions Planning Review Committee

This is a progress report of the *ad hoc* Annual Sessions Planning Review Committee for the Continuing Committee. We are not asking for approval of any of our recommendations at Continuing Committee. We do ask all the representatives from monthly meetings to take these ideas back to their meetings in order to prepare for Annual Sessions.

Committee Charge: Minute 69 The yearly meeting appoints an ad hoc Annual Sessions Planning Review Committee. The committee is appointed for one year through the end Annual Sessions 2019.

The charge of the committee will be to review, assess, and make suggestions for improving how annual sessions of Illinois Yearly Meeting are planned. This would include site preparation, services, program, food, and the Children's Session. The teen program is currently done separately from our planning groups.

Some expectations of the committee include to: listen and interview planning groups from recent years, compile how groups have met, how positions have been filled, follow up on planning work by the group; listen deeply to the observations of the Administrative Coordinator and Children's Coordinator and if applicable the Youth Coordinator, recognizing the weight of their concerns; listen to others who may have input such as our cooks, Clear Creek Monthly Meeting, Maintenance, Planning, and Envisioning Committee, Youth Oversight Committee, the Stewards, and anyone else who may be interested; review log books; and to listen for suggestions from any others.

Some suggestions for the committee include to: compile areas of strengths and short comings or confusion; examine structural process for effectiveness and continuity in our planning; consider alternatives and refinements.

The committee is expected to report to Spring Continuing Committee for seasoning and to 2019 Annual Sessions.

The ad hoc Committee will be composed of at least two Friends each from the regional planning groups who have been involved with planning: Chicago North, Chicago South, Blue River Quarterly plus the Administrative Coordinator and the Children's Religious Education Coordinator working in their capacity. Approved.

The *ad hoc* committee has had seven one-hour meetings via video conferencing and some subcommittee work.

Coordination/Communication between Planning Groups: Our committee recommends that the Overall Coordinators of each planning group, Administrative Coordinator, Children's Religious Education Coordinator, and Youth Coordinator should plan meetings, possibly via conference call, as needed during the year in order to communicate with each other regarding the Annual Sessions. The Presiding Clerk is welcome but not required to be at these meetings. Occasionally, other committee clerks may join the call, as needed. Still to be determined is who would clerk this meeting and when the first meeting would be.

Children's Sessions (Morning): Our committee recommends that the Children's Religious Education Committee, along with the Children's Religious Education Coordinator, have responsibility for planning the curriculum and finding teachers for the morning program for newborns through middle school students. This would only be for the MORNING program. Other activities for children and youth would still be planned by the planning groups.

Rationale: The ad hoc committee has determined that the most difficult planning session is the children's program. This is mainly due to the need to find good teachers for the morning program who are also willing or able to miss the morning session of business. Overall Coordinators for the children's program experience the most frustration. The committee recommends that the Children's Religious Education Committee should take responsibility for the morning program. It is not our intent just to pass on a difficult problem to a committee, nor do we want the same people to always be teaching the children in the mornings. However, putting the morning program under the responsibility of the Children's Religious Education Committee would help

that committee identify teachers across the entire yearly meeting—not just one planning group—and take care to rotate those teachers. In actuality, Joy Duncan has been taking responsibility for finding many teachers in the past few years. The Children’s Religious Education Committee would also be better able to get to know the needs of the children who actually participate at the yearly meeting.

Reorienting the Planning Groups: The ad hoc committee recommends having three planning groups: Program, Food, and Site. The responsibilities for these three areas would rotate between the three groups (Blue River Quarterly, Chicago North, Chicago South) in the same way that we do now.

Program Planning. The program planning group is responsible for deciding the theme; planning afternoon and evening programs for all ages; and choosing someone to do the Plummer Lecture. (NOTE: all activities involving children would continue to follow the ILYM guidelines for working with children including always having two adults present.)

- Afternoons
 - Worship-sharing for adults, children, all-ages. Possibly other activity for children during worship-sharing.
 - Workshops for adults, children, and all-ages.
 - Off campus activities would be all ages such as bicycle rides. Activities-only for children such as trips to the pool would not be an ILYM event but arranged by those interested.
- Evenings
 - Speakers or activities in relation to the theme.
 - Dancing on the Lawn on Friday.
 - Hay rides, campfires, all-ages games, etc.
 - Thursday night could be an all-ages program.
- Sunday mornings
 - Plummer Lecture and Meeting for Worship
 - Children’s program

Food Planning. This planning group is responsible for hiring the chef as well as planning the serving of the food along the same lines as previous years. They would also be responsible for purchasing the snacks for the children, and possibly distributing them, as well as supplies for s’mores. Zach can order these supplies with the other food.

Site Planning. This planning group would plan the site along the same lines as previous years. In addition to the description, the committee may need to provide items that might be needed for the Children’s Program such as dry firewood for the campfire.

Rationale: The ad hoc committee recognizes that the Program Planning will have more responsibilities than in former years, but by moving the Food Planning to a separate group, we feel that this is not too much for a group to coordinate. The ad hoc committee hopes that by having the Program Planning group responsible for the children’s activities in the afternoon and evenings, there will be a greater probability that the children and youth will be an integral part of the fabric of Annual Sessions.

Coordinators: The ad hoc committee recognizes that each planning group has its own way of choosing coordinators and filling the sign-up sheets. We are hoping that by taking out the need to find teachers for the morning program, the planning groups will be more manageable and coordinators will be easier to find. If a planning group does not find a coordinator by the end of Annual Sessions, we are considering asking the monthly meeting representatives to identify Friends for this role. If this continues to become a problem, another method of choosing may be needed. Friends need to be aware that

Chicago South is the smallest group and Friends from other groups may need to help fill some of the sign-up positions.

Action Items

Next Steps. The ad hoc committee recommends that our committee works on a more detailed version of the above recommendations (with input from the Continuing Committee) and bring them to the Yearly Meeting at Annual Sessions for action.

The ad hoc committee needs to have a sense from Continuing Committee of when changes would take place. If a version of the recommendation is approved at Annual Sessions, when would we change the planning groups? If it takes effect immediately, the ad hoc committee would be bringing forward a more complete recommendation including an update of the planning books (Log Books). If we wait a year, this could be accomplished by another smaller committee.

Annual Session Planning Groups

Site

The North Group has continued preparing for Site Prep, which will take place on the days just before the beginning of the Annual Sessions. All ILYM Friends are cordially invited to help get the campus ready before the main event begins. Meals and housing during Site Prep will be free as usual.

Site Prep will begin on the weekend of June 15-16 (details to be determined soon) and will conclude after lunch on Wednesday, June 19. Those who plan to attend are asked to contact Pam Kuhn, telling her expected days of attendance, housing plans (tent, cabin, hotel, or Clear Creek House), and mentioning any dietary restrictions.

North Group is also preparing to spearhead cleanup of the site on Sunday, June 23, after the conclusion of the sessions. We hope that Friends will be able to remain for an hour or two after lunch that day to help out.

David Shiner, Overall Site Coordinator

Food

All but one of our coordinator positions are filled. We are still in need of a lunch coordinator for Thursday through Saturday. The person who originally volunteered has had a work conflict arise and will not be able to attend Annual Sessions. If anyone (or two or three) is interested in filling this critical position, please contact Beth Carpenter.

Recent changes in regulations from the Putnam County Health Department prohibit re-serving food once it has left the kitchen and necessitates the disposal of uneaten food once it has been on the serving line. This will somewhat complicate our usual Sunday lunch of "Chef's Delights," which in the past has featured leftovers from previous meals. The cooks are already planning the best ways to minimize waste and are not too concerned about this change. They do ask, however, that Friends please register in advance as much as is humanly possible in order for the cooks to be able to gauge food needs even more precisely. Please encourage those in your meetings who plan to attend to register ahead of time.

Beth Carpenter, Overall Food Coordinator

Program

No updates to report given at Fall Continuing Committee

Children's Sessions

Monica Teztlaff, as the Overall Children's Sessions Coordinator, and Joy Duncan, as the CRE Coordinator, have been working together to find teachers and volunteers to fill the positions for Children's Sessions and to continue the strong programs that we have for Friends ages 0-8th grade.

A particular focus this year is for all teachers to take the mandated reporter training online course.

We are excited about the Thursday evening all-ages program that the BRQ planning group has planned.

Next steps are to support teachers by having calls about curriculum as requested and to encourage the workshop coordinator to line up all-ages workshops.