

Compiled Supplementary and Late Arriving Documents

June 16, 2021

Environmental Concerns Committee Report

Development Committee Report

Ad hoc Committee on ILYM Archives Agreement with University of Illinois Library Report

Handbook Committee Report, revisions to all parts of Handbook Section 1 accidentally not included in
Advanced Documents

Scattergood Friends School Representative Report

ILYM – UI Library Deed of Gift (Ad hoc Committee on ILYM Archives)

Environmental Concerns Committee Report

The ECC met at the ILYM campus at McNabb of May 1, 2021 to assist Maintenance and Planning Committee (M&P) in a work day. Friends discussed the possibilities of placing a wild flower pollinator garden in the foot print of the old shed, south of the facing bench in the nook of the Meeting House and at the south end of the prairie planting. Due to the fact that some structure, a gazebo, pergola or shelter, would be planned in the footprint of the old shed, it was decided not to put the initial native plant pollinator garden at that location. Future plans for the campus and possible structures in the footprint of the old shed will be explored at a joint M&P and ECC workshop at annual sessions. The initial wildflower garden will be placed at the south west corner of the prairie just north of the path between the Meeting House and Clear Creek House. The location at the south side of the Meeting House was rejected due to unknown location of the septic and gas lines. After yearly meeting annual sessions, ECC will reconvene to further develop the proposed garden and ensure Friends are comfortable with the selected location.

For the record, we took the interior dimensions of the concrete footprint of the old shed: length is 52 meters (~170 feet 7.25 inches) and width is 10.5 meters (34' 5"). From the west end of the footprint there is a 30 meter (98' 5") interior 'sidewalk' that is 2.1 meters (6' 10") from the south perimeter of the shed footprint. The 'sidewalk' is about 0.8 meters (2' 7.5") in width.

Noel B. Pavlovic, Clerk, ECC

Development Committee Report

The committee is still working on a total revision to the Support section of ilym.org. We have been much too slow to finalize this. Reasons include our desire for perfection, our desire for advice from experienced individuals, and the multiple goals that must be satisfied.

Individual gifts will meet the goal that was set in the annual budget for the current fiscal year. This is a good thing for the yearly meeting finances. However, there are some concerns. During the past few years the amount that has been set for individual contributions has been determined without

needed discussion between the Finance and Development Committees. We are partly responsible for this and will be working to prevent this from happening in the future. An additional concern is that for the past few years the goal for individual contributions would not have been met without certain large contributions that were received. It is preferable to spread out very large gifts over several years in order to avoid temporary disruption of normal budgeting. This has not been done in recent years.

For quite some time the Development Committee was only given the total amount of individual donations. Some people were interpreting the Illinois Yearly Meeting Policy Regarding Access to and Use of Contribution and Donor Information as prohibiting any sharing of donor information with the Development Committee. The committee initiated conversations about such sharing because the ILYM Policy on Donor Privacy specifically permits reasonable sharing of such information with the Development Committee. There is now general agreement that the Development Committee Clerk will receive certain donor information. Specific donation amounts will remain confidential, but donor names will be grouped into broad categories according to historical donation amounts. Such limited information sharing is allowed by the ILYM Policy. Indeed, the Development Committee does not want specific information about every donation. We have not asked for such information and would not accept it if it were given to us. The information we receive will be carefully used to improve the ability of the yearly meeting to raise necessary funds. This clarifies the sharing practices so that the Development Committee can do its work and the privacy of donors is respected.

We welcome volunteers to help us with our work. We welcome individuals who will help us bring our message to their Meetings. We welcome checks. We can suggest resources for designing planned gifts.

Frank Young, Clerk

Ad hoc Committee on ILYM Archives Agreement with University of Illinois Library

The ad hoc committee was appointed in 2020 to work with representatives of the University of Illinois Library to develop a new agreement for the deposit of ILYM records.

The committee, consisting of Beth Carpenter, Brent Eckert (ex officio as Records Librarian), Peter Lasersohn, and Carol Neely has not met in person, but has engaged in regular email correspondence with Krista Gray, Archives Program Officer for the University of Illinois Library. From this correspondence, it appears that any new deposit agreement with the library will have the following features, which the committee feels are appropriate for the yearly meeting to agree to:

- Legal title to all materials deposited since 1977 would be assigned to the University of Illinois Foundation.
- The library would agree to return any materials it decides not to keep to ILYM. No material would be discarded.
- Copyright for deposited materials would also be assigned to the University of Illinois Foundation. The Foundation would grant ILYM the right to use the materials for any purpose, including publication, for as long as the copyright endures.
- The library would not be required to microfilm or otherwise reproduce deposited materials.

- The agreement would cover materials deposited by Illinois Yearly Meeting only. Monthly and quarterly meetings, etc., could make their own agreements with the library (most likely with similar terms).

For comparison, the agreement under which materials were deposited in 1977 had the following features:

- Legal title to the deposited materials was retained by Illinois Yearly Meeting.
- If ILYM were to remove any materials after they were deposited, it would be obliged to compensate the library for the costs of maintaining them.
- The agreement is silent on the issue of copyright, which presumably means that the copyright was retained by ILYM.
- The library agreed to microfilm all deposited materials, and to provide ILYM with a copy of the microfilms.
- The agreement was signed jointly by ILYM and Blue River Quarterly Meeting. Clear Creek Monthly Meeting had its own separate agreement, signed in 1978.

We expect the library to have a document ready for signature in the coming weeks. The committee asks the yearly meeting whether it would be appropriate to bring such a document to the Continuing Committee for final approval, or if it should come instead to a session of the full yearly meeting.

Handbook Committee

Recommended changes to Handbook Section One: Organization of Illinois Yearly Meeting follows.

Due to a typographic quirk, only proposed changes to section 1.1 were included in Advance Documents. Following is the full Section One (sections 1.1-1.3).

1. Illinois Yearly Meeting

Establishment

Illinois Yearly Meeting of the Religious Society of Friends (ILYM) is the group of Friends from constituent quarterly, monthly meetings, and worship groups. In the manner of Friends, these Quakers come together once a year at Annual Sessions to worship, conduct business, provide religious education, speakers, fellowship, etc. During the year, standing and ad hoc committees, named individuals, and representatives carry out the minuted intentions of the yearly meeting. Friends find that joining together nurtures a greater faithfulness to God and understanding of Quaker process. See *Faith and Practice: Illinois Yearly Meeting of the Religious Society of Friends* for more details.

Illinois Yearly Meeting of the Religious Society of Friends was established under minutes of approval in 1874 from Indiana Yearly Meeting (Hicksite, later known as Ohio Valley Yearly Meeting) and Baltimore Yearly Meeting. The opening sessions took place on the thirteenth day of ninth month, 1875, at the meetinghouse near McNabb, Illinois.

At first, ILYM consisted of two quarterly meetings: Blue River Quarterly Meeting, which included meetings in Illinois and southern Indiana, and Prairie Grove Quarterly Meeting with monthly meetings in Iowa. At the time, Illinois Yearly Meeting was part of the 19th century branch of Quakers known as Hicksites. [See *Faith and Practice: Illinois Yearly Meeting of the Religious Society of Friends* for a detailed history of the meeting.]

Currently, ILYM is made up of one quarterly meeting, Blue River Quarterly Meeting, as well as other monthly meetings and worship groups not part of a quarterly meeting. Friends come from meetings in Illinois, Indiana, Iowa, Missouri, and Wisconsin. Two of the monthly meetings, Downers Grove Friends Meeting and 57th Street Meeting of Friends, maintain dual membership in Western Yearly Meeting.

Affiliations

ILYM is a member of Friends General Conference.

ILYM is a member of the Friends World Committee for Consultation.

ILYM also appoints representatives to:

- American Friends Service Committee (AFSC) corporation
- Friends Committee on National Legislation (FCNL)
- Quaker Earthcare Witness (QEW)
- Friends for Lesbian, Gay, Bisexual, Transgender and Queer Concerns (FLGBTQ +)
- Friends Peace Teams
- Friends Secondary Schools (Olney Friends School and Scattergood Friends School)
- National Religious Campaign Against Torture

Incorporation

In the manner of Friends, the Participating Members of Illinois Yearly Meeting, make decisions and set the direction for the yearly meeting. The ILYM bylaws, approved in 2007, define Participating Members as “those members who attend yearly meeting business sessions, or are members of any Illinois Yearly Meeting Committee or Working Group.” Minutes of these decisions made at annual sessions and by the Continuing Committee are approved by the body and published annually in *The Minutes and Accompanying Documents*, more familiarly known as “the minute book.”

The officers of ILYM currently are the Presiding Clerk, Assistant Clerk, Recording Clerk, Assistant Recording Clerk, co-Treasurers, Reading Clerk, and the Stewards. The officers serve to facilitate the process of decision making and to carry out the work of the yearly meeting. This Handbook includes descriptions of the expectations of the officers.

Illinois Yearly Meeting was incorporated under the Illinois General Not For Profit Corporation Act as a regional church and recorded in Cook County on April 29, 2004. In order to be a non-profit corporation, there needs to be a board of directors that meets at least once per year. The ILYM Annual Sessions meets this requirement without having a separate meeting or separate responsibilities. At this time,

ILYM does not meet in an Executive Session. Therefore, this Handbook does not have a description for “Board of Directors.”

ILYM names a registered agent to act as a liaison between the yearly meeting and the State of Illinois assigned by the Finance Committee. At this time, the Treasurer acts as the registered agent. The Registered Agent is required to submit an *Annual Report* filing by April 1 each year. If the Registered Agent address changes, a *Statement of Change of Registered Agent and/or Registered Office* must be submitted separately.

See Appendix D for Statement of Purpose for Incorporation and Appendix E for bylaws.

Meetinghouse near McNabb, Illinois

ILYM owns about 12 acres of property near McNabb, Illinois. On that property are the meetinghouse first used in 1875, the Clear Creek House, and other small outbuildings. Clear Creek Monthly Meeting of Friends is the resident monthly meeting on the campus. The yearly meeting is a group of Friends rather than a building. Although almost all annual sessions have taken place at the historic meetinghouse and campus, during the recent pandemic in 2020 and 2021, the annual sessions took place via video conferencing.

Constituent quarterly meeting, monthly meetings, and worship groups

Individual membership in the Religious Society of Friends is held through a monthly meeting. Any member of one of the monthly meetings in Illinois Yearly Meeting is a member of Illinois Yearly Meeting. A description of monthly meetings, worship groups, preparative meetings, and quarterly meetings including how they are set up, laid down, and reaffiliated is in *Faith and Practice: Illinois Yearly Meeting of the Religious Society of Friends* in the section on “Organization and Structure of Meetings.”

Some monthly meeting and worship groups are part of a quarterly meeting while others are not. Addresses, worship information, and contacts for the meetings are in the directory and *The Minutes* (published annually and often referred to as the minute book.)

Blue River Quarterly Meeting:

- Bloomington-Normal Monthly Meeting
- Clear Creek Monthly Meeting
- Burlington Worship Group (under the care of Clear Creek MM)
- Columbia Friends Meeting
- Macomb Worship Group (under the care of Clear Creek MM)
- Southern Illinois Quaker Meeting
- Spoon River Quaker Meeting
- Springfield Worship Group (under the care of Urbana-Champaign FM)
- St. Louis Religious Society of Friends

- Urbana-Champaign Friends Meeting

Not affiliated with a quarterly meeting but divided into two regions.

Chicago-North:

- Evanston Monthly Meeting of Friends
- Lake Forest Friends Meeting
- Northside Friends Meeting
- Oshkosh Monthly Meeting
- Rock Valley Friends Meeting
- Fox Valley Quaker Meeting

Chicago-South:

- Downers Grove Friends Meeting
- Duneland Friends Meeting
- Elkhart Worship-Group (under the care of South Bend FM)
- 57th Street Meeting of Friends
- Oak Park Friends Meeting
- South Bend Friends Meeting

2. Mutual Caring of the Yearly, Monthly and Quarterly Meetings to each other

Yearly Meeting:

- Provides an annual meeting of Friends from ILYM quarterly, monthly, preparative, allowed, and worship groups to conduct business. Gathering together allows the pursuit of larger-scale projects; broadens the spiritual perspectives both of meetings and of individuals; and provides an important unifying influence among Friends. Smaller meetings find nurturing in larger groups for worship; children across various meetings are able to connect and strengthen their Quaker identity.
- Nurtures its constituent meetings through the work of the Ministry and Advancement Committee and the Field Secretary. M&A maintains contact with all meetings, encouraging spiritual development and unity. The Field Secretary may conduct retreats, workshops, meetings for reconciliation, etc. and may also encourage and facilitate visitation and shared worship among meetings.
- Provides copies of *Faith and Practice: Illinois Yearly Meeting of the Religious Society of Friends*, a written document of the understanding of our faith and resource guide. This is

provided in print and online.

- d Provides copies of ILYM publications including the minute book (which includes minutes and accompanying documents,) the *Plummer Lecture* and *Among Friends*, in print and online. Maintains the ILYM website.
- e Supports and encourages youth gatherings during the year for the development of friendship and religious education.
- f Announces events such as workshops, special meetings for worship, social gatherings, etc. sponsored by the quarterly meeting or monthly meetings through an email list.
- g Through some committees, such as the Peace Resources Committee, coordinates information for the benefit of monthly meetings and worship groups.
- h Provides care for specific groups such as Women and Gender Minority Weekend, Adult Young Friends, and anti-racism groups.
- i Publishes the annual statistics of Friends in the yearly meeting.
- j Cares for the meetinghouse and property. Archives historic records.

Monthly Meetings:

- a Appoint a representative from the monthly meeting to attend the annual sessions and continuing committee sessions in order to report on any relevant monthly meeting activities to the yearly meeting and to report back to the monthly meeting on all ILYM activities. Give the representative name and contact information to the administrative coordinator. Stay up to date on all Illinois Yearly Meeting minutes, concerns and issues. Report on ILYM happenings and address ILYM concerns as necessary in monthly business meetings.
- b Distribute the publications *Among Friends*, the annual Minute book, the Plummer Lecture, and any relevant announcements to local members and attenders.
- c Encourage and facilitate attendance and participation of all monthly meeting members/attenders to the Annual Session of Yearly Meeting and to Continuing Committee.
- d Prepare no more than a 700-word written annual State of the Society Report detailing the spiritual growth of the monthly meeting for the past year. Send a copy, preferably electronically, to the administrative coordinator usually by five weeks before the annual sessions.
- e Complete a statistical report of the number of members: resident, non-resident, over 18 years old, and under 18 years old. Use the form provided by the administrative coordinator and return to the administrative coordinator usually by the first week in July.
- f Decide on an appropriate financial donation to ILYM and send to the treasurer. ILYM suggests an amount which is published in the minute book (see Table of Contents for page number) or available from the Finance Committee. It is helpful to give the donation early in ILYM's fiscal year. Quarterly donations are also acceptable.
- g Encourage members and attenders to serve on ILYM committees.

- h Send, when appropriate, memorial minutes of members and attenders of monthly meetings to the administrative coordinator for inclusion in the minute book by five weeks before the annual sessions. These minutes are generally less than 700 words. A representative from the monthly meeting is to be assigned to read each memorial during meeting for worship preceding the Fourth Session (Saturday) of the Annual Sessions. [See Memorials in this Handbook]
- i Participate in the assigned planning group for planning the Annual Sessions.

Quarterly Meeting

Blue River Quarterly Meeting, currently meets twice a year.

- a review planning for yearly meeting annual sessions
- b send names and addresses of clerks to the administrative coordinator each year or whenever there is a change
- c provide a program for Friends
- d care for constituent monthly meetings.

3. The Practice of Illinois Yearly Meeting

Faith and Practice: Illinois Yearly Meeting of the Religious Society of Friends

Illinois Yearly Meeting published *Faith and Practice: Illinois Yearly Meeting of the Religious Society of Friends* in 2020. It is available in hard copy and it is also on the ILYM website (<https://ilym.org/ilym/faith-and-practice/>).

Faith and Practice: Illinois Yearly Meeting of the Religious Society of Friends is a spiritual and practical document that records shared learnings. The book gives us a written understanding of our faith. It serves as a resource guide for how we practice our faith, by caring for ourselves and each other in basic ways. The practices described are tested ways of handling a wide variety of issues that individuals and meetings are likely to face. It is not intended to cover every detail of every practice. This book also includes perspectives on the spiritual meaning of our current practices to guide new circumstances as well as to clarify our current practices.

Friends will find the book useful in different ways. First chapters spell out meeting for worship along with an account of the spiritual nature of Friends' faith. The book covers specific practices of ILYM Friends. It also has a glossary that defines many terms used by Quakers and a history of ILYM. Included is a rich selection of queries and quotations to guide self-examination and spiritual discernment.

Scattergood Friends School and Farm

The mission of Scattergood Friends School and Farm (SFS) is to challenge students with a college preparatory curriculum, farm experiences, a shared work program, and community living in the spirit of Quaker faith. As a middle to high-school program, the school is unique in the Midwest with boarding and day students, largely nourished by a certified organic farm on campus. With their teachers, students and outside researchers utilize their school, farm, pond, and prairie as living laboratories for study and experimentation. The farm also provides humanely raised meat and eggs for the school and connects to the wider community.

In its 130th year, even during COVID-19 protocols, Scattergood remained rich and vibrant with 31 High School boarding students, and 12 students in a Middle School Day program. Adapted school modes and terms carried out academic changes in commitment to the Scattergood students and families, in a combined mission of hybrid and virtual classes, outside activities and shared crew work, and community living. Dedicated staff combined with new and returning students as lively and joyous stewards of Friends' testimonies, as follows:

- John Zimmerman was called to be new Head of School in 2020. A graduate of the Friends Council of Education Institute in Engaging Leadership, he initiated FCE academic accreditation through the year. He brings joy, grounding in the arts and many academic experiences to his new job.
- Internal School committees were created to examine efforts and policies for Diversity, Equity and Inclusion.
- Just launched, the new Middle School day program achieved 100% retention of local students.
- Middle School students wrote novels for a contest with an 8th grade winner, put on a play as well as a debate, learned a lot of math, and deeply studied the science, history and politics of water and soil.
- Senior reflective treatises explored subjects such as feminism, world religions, contextual racism, and utilization of cyberspace.
- The seven graduating seniors were accepted into excellent four-year colleges in the Midwest, such as Macalester, School of the Art Institute of Chicago, Carleton, and Grinnell.
- Ending the pandemic year, Middle and High School students planned off-campus trips and graduations.
- Special scholarships are available along with sliding scale tuition for youth affiliated with Quaker Meetings.
- This summer, Day Camp Scattergood reestablishes weekly thematic outdoor experiences for grades 1-6.

The pandemic year consisted of calendar rearrangements to provide Middle and High School students with separable classroom experiences. Campus testing, quarantine pods, masks and social distancing allowed safety protocols to vary. Relationships established this year have been critical to current successes, with no community spread from the few positive cases. Digital learning at home provided Scattergood learning, community, and spiritual life with Meeting for Worship, home and crew chores, evening and weekend activities, and weekly calls to parents for overall student and programmatic review. Persevering students and their parents have expressed appreciation for what was accomplished. Meanwhile SFS interactions continued to the local and regional communities through farm shares and food shelf donations.

Shared SFS commitments continue with the School Committee and Iowa Yearly Meeting (Conservative) as well as the affiliations with Illinois and Northern Yearly Meetings. To search for an

uncertain future, it is essential that programmatic planning involve students and parents in conversations and working together in community with the different and changing circumstances ahead.

Now is the time for ILYM families to consider educational leadership from Scattergood Friends School.

Alex Lippitt, with John Zimmerman, Head of School

ILLINOIS HISTORY AND LINCOLN COLLECTIONS
University Library, University of Illinois at Urbana-Champaign

DEED OF GIFT

The undersigned **NAME** of **CITY AND STATE**, as **POSITION/TITLE** of the **MEETING NAME** as donor hereby gives, grants, and conveys without consideration and as a gift in perpetuity to the University of Illinois Foundation at Urbana-Champaign (hereinafter referred to as the Donee) for the benefit of the Illinois History and Lincoln Collections unit, a Division of the University Library at the University of Illinois at Urbana-Champaign the papers, photographs, books and other historical material of the **MEETING NAME of the Religious Society of Friends** (hereafter described as the Materials) which are described in Appendix A, attached hereunto. **[materials to be described before completion of final deed]**

The Illinois History and Lincoln Collections unit in return undertakes to house, save, protect and otherwise administer according to accepted archival practice all the Materials in the best interests of impartial scholarship, subject to the conditions specified below.

- k Title to the Materials shall pass to the Donee upon their delivery.
- l At any time after delivery the Donor shall be permitted to examine any of the Materials during the regular working hours of the Illinois History and Lincoln Collections unit. Specific items needed by the Donor will be copied by the Donee or charged out to the Donor for administrative or legal purposes.
- m It is the Donor's wish that the Materials be made available for research as soon as possible following their deposit in the Illinois History and Lincoln Collections unit. Researchers who follow rules established by the Illinois History and Lincoln Collections unit for handling and using archival material may have full access to these Materials, including the right to make single copies in lieu of note-taking unless limiting conditions are stated as follows:

NONE
- n The Illinois History and Lincoln Collections unit may dispose of any items that it determines to have insufficient enduring value. Such items will be (circle one):

DESTROYED

RETURNED TO DONOR

- o The Illinois History and Lincoln Collections unit may transfer items included in these Materials to a different physical form to facilitate their preservation and accessibility.
- p To facilitate the research use of the Materials, the Donor hereby give and assign to the Donee those rights of copyright which the Donor have in the Materials as well as any rights of privacy and publicity in the materials which the Donor may hold. The Illinois History and Lincoln Collections unit is hereby authorized to administer any copyright permissions related to the Materials. In return, Donee hereby grants to the Donor for the duration of the copyright the right to use the Materials for any purpose, including publication. Donor and Donee shall, to the extent possible, inform each other of any major publications.
- q In the event that the Donor or the Donor's estate may from time to time hereafter give, grant, and convey additional papers, and other historical Materials, title to such additional papers and other historical Materials shall pass to the Donee upon their delivery, and all of the provisions of this agreement shall be applicable to such additional items which shall become part of the Materials.
- r The Donor affirms that they own said material and that to the best of their knowledge they have good and complete right and title (including the rights noted in paragraph 6) to give the materials to the University of Illinois.

IN WITNESS WHEREOF, this Deed of gift has been signed and delivered this _____ day of _____, 2021.

Donor, **NAME**
POSITION, MEETING NAME

Archives Program Officer
for Illinois History and Lincoln Collections,
University of Illinois at Urbana-Champaign

University Librarian,
University of Illinois at Urbana-Champaign

For the University of Illinois Foundation